

Regular Meeting of the Board of Trustees
Village of Philo
May 13, 2026

The meeting was called to order by President Franks at 7:00 p.m. at the R.E. Franks Center in the Eileen Painter room.

GUESTS: Leslie Kirby, Kelly Estes, Sam Harriott, Steve Sappenfield, Jeff Isenhower, Kevin Chalmers, Janet Decker, Jim & Kathy Forrest, Marc Miller, Chris Payne, Terri Schalk and Chad Osterbur.

ROLL CALL: Present -Trustees Kelley, Happ, Beckett and Grubb. Trustee Craig Kirby arrived at 7:55 p.m. Absent-Trustee Messman.

The Pledge of Allegiance was recited.

MINUTES: Trustee Tim Grubb made a motion, seconded by Trustee Tom Kelley to approve the minutes of April 8, 2026. Voice vote, all "aye's", motion carried unanimously.

ACCOUNTS PAYABLE: Trustee David Happ made a motion, seconded by Trustee Eric Beckett to approve the bills as presented, including an additional payment to Roto Rooter in the amount of \$7,478.32. Roll call vote, "aye's" Trustees Kelley, Happ, Beckett and Grubb. Motion passed unanimously. Trustee Kelley inquired on the \$3,800 payment to Ezell which was for the completion & withheld 10% of the septic project at the REPMC.

VILLAGE PARK COMMISSION: The newly formed Park Commission was discussed and attorney Miller explained the basics and answered questions presented. The Park Commission is to follow the Open Meetings Act, which requires posting of when the commission will meet and its agenda. There is a course available that each member should complete. Marc explained they can discuss anything but any action would require that item to be on the agenda. They would need to have, at a minimum, one meeting per year but can set regular meetings how they choose. Each member will be required to complete a Statement of Economic Interest each year. Leslie Kirby asked if two signatures would be required and if a debit card is okay. Response was that any account would require two signatures and no debit cards. The policy for purchases should be determined either with limits or by reimbursement. The existing accounts are to be donated to the Village. Payment to umpires was discussed and Steve Sappenfield noted umpire amounts may vary.

President Franks-" I hereby appoint Leslie Kirby, Michael Murphy, Kelly Estes, Kevin Chalmers, Josh Kirkland, Josh Harden, Steve Sappenfield and Sam Harriott to the Park Commission with the authority for each to be a signatory on a designated checking account." See list for title and membership terms.

Trustee David Happ made a motion, seconded by Trustee Tim Grubb, to approve the President's appointments to the Village of Philo Park Commission with authority for each to be a signatory on a designated checking account established as recommended by the Treasurer with all accounts requiring at least two (2) signatures. Roll call vote, "aye's" Trustees Kelley, Happ, Beckett and Grubb. Motion passed unanimously.

President Franks noted the Park Commission can schedule their meetings at the Franks Center. Going forward there won't be a need for the Village to make the annual \$3,000 donation that the former group requested.

VILLAGE ENGINEER: The Washington Street sidewalk project from Cleveland to Adams was discussed. Guest Jeff (Ike) Isenhower spoke for his neighbor Ed Runyon, noting the grade at 310 Washington runs towards Ed's home. He asked if moving sidewalk closer to road was a possibility. Guest Terri Schalk that lives next to the firehouse does not want the sidewalk in front of her house. President Franks voiced his concern that residents complain when the Village is trying to make pedestrians safe by installing sidewalks. President Franks said there were too many trees on the south side so the plan moved to the north side of Washington Street. It was suggested the committee meet and do a walk-through of the plan. Engineer will flag where middle of sidewalk will be. The brick sidewalk on the south side of Washington Street from Hayes to Adams will be replaced with concrete sidewalk.

Trustee Kelley inquired about drainage project last fall at Jefferson as it has not been seeded. President Franks asked Chad to look into if the bid from the contractor or the Village was to complete and noted they are in town on a different project now. LR will also check with Dave Traxler. Resident Jim Forrest thanked the board for the drainage work done near their home and stated its working very well.

VILLAGE ATTORNEY: Topic covered earlier in the meeting.

VILLAGE MAINTENANCE: David is in need of a copier. Janet presented her recommendation. Trustee Beckett questioned why we would not purchase outright. Trustee Happ commented he trusted Janet's research. Trustee Tom Kelley made a motion, seconded by Trustee David Happ, to approve the purchase of the recertified Sharp MX-3051 color copier not to exceed \$2,500 and maintenance of \$250 per year. Roll call vote, "aye's" Trustees Kelley, Happ, Beckett, Grubb and Kirby. Motion passed unanimously.

Trustee Happ asked about the speed signs. It was noted we just paid for batteries with tonight's bills and think Dave is working on installing them on the speed signs. Trustee Kirby asked if we need more speed signs. We currently have four (4) that we move around. Trustee Kirby said a school bus driver voiced concerns that people don't stop at the stop sign at Shipley Estates. Trustee Kelley said he was at Dump Day and said everyone did a really nice job. Ten (10) dumpsters were used and Janet noted last fall we used seven (7).

Trustee Beckett noted the drain tile on Roosevelt near Mike Lueth's home is failing and needs to be replaced. Trustee Kirby mentioned Ridge Road area drainage issues.

President Franks stated pug has been ordered.

VILLAGE TREASURER: Treasurer Chalmers noted accounts are lined up with budget. We are up about \$143,000 revenues to expenses. We have a few expense accounts that were over budget.

OLD BUSINESS: President Franks reported we are moving forward with Gaither property issue. Our petition was filed May 8, 2026 with the Clerk of the Circuit Court. We have to wait for 10 days to act.

Hazen Park brick path-Trustee Beckett stated the existing path will be removed, then a base with edge to be installed with the replacement of the bricks to be installed. It will be one grade/level. This work will be completed after the ball season is over.

NEW BUSINESS: Village of Philo Park Commission-covered earlier in the meeting.

One-way street request by St. Thomas-Discussed and board not in favor. It was suggested to educate parents of correct traffic pattern. The pick-ups on south side of school seem to work seamlessly.

Appropriations meeting-Set for Friday, May 29th at 8:00 a.m. Committee is Kelley, Happ, Grubb, Franks, Kirby and Chalmers.

Salary increases for FY 2026-27-Clerk Kirby indicated past increases have been 3% across the board.

Trustee David Happ made a motion, seconded by Trustee Eric Beckett, to authorize a 3% increase for all employees for fiscal year 2026-2027. Roll call vote, "aye's" Trustees Kelley, Happ, Beckett, Grubb and Kirby. Motion passed unanimously.

Drainage Meeting-Meeting set for Wednesday, May 20th at 7:00 a.m. in mayor's office.

MISCELLANEOUS DISCUSSION:

Trustee Kirby-Nothing

Trustee Grubb-Nothing

Trustee Beckett-Presented 2 choices for 250th banners. The banners fit existing brackets. Board decided on the block style print and approved to order them. Hopefully be here by Memorial weekend and be up till fall.

Clerk Kirby-Nothing

Trustee Happ-Nothing

Trustee Messman-Absent

Trustee Kelley-Commented had two severe storm warnings come across his phone and almost immediately our sirens went off. Residents present at the meeting asked if second one was an "all clear" and board responded we don't have an "all clear" siren. Chris Lueth and Richard Brand are our ESDA people. Tom reported the plaque for the Mumma rock was smaller than ordered but actually thinks it looks great. Border Magic is to be installed.

President Franks-Mentioned Chad Daly told him Daly's Sports Bar is planning an event for their anniversary on Saturday, September 12th from noon to 11:00 p.m. They hope to close main street for a band, food trucks with more details to follow.

Another request was for a pickle ball court. It was suggested we paint lines for pickle ball on the basketball court. Last comment was to stream the board meetings.

Trustee Kirby-How is building that is for sale on main street zoned? Chad said it is C-1, Central Business.

MOTION TO ADJOURN: Trustee Kirby made a motion, seconded by Trustee Beckett, to adjourn the meeting. Voice vote; all "aye's" motion passed unanimously. Meeting adjourned at 8:25 p.m.

VILLAGE CLERK

VILLAGE PRESIDENT