

Regular Meeting of the Board of Trustees
Village of Philo
September 10, 2025

GUESTS: Kevin Chalmers, Chad Osterbur, Marc Miller, Gavin Gunter, Jim & Kathy Forrest, Chris Payne, Janet Decker and Dave Traxler.

ROLL CALL: Present -Trustees Kelley, Messman, Happ, Beckett and Grubb.

The Pledge of Allegiance was recited.

MINUTES: Trustee Steve Messman made a motion, seconded by Trustee Tom Kelley, to approve the minutes of August 13, 2025. Voice vote, all "aye's", motion carried unanimously.

ACCOUNTS PAYABLE: Trustee Steve Messman made a motion, seconded by Trustee Tom Kelley to approve the bills as presented. Roll call vote, "aye's" Trustees Kelley, Messman, Happ, Beckett & Grubb, motion passed unanimously. President Franks commented that the bills included the expense to clean up the burn pile.

VILLAGE ENGINEER: Chad stated they are gathering information for the bid process for the septic issue & leach field at the REPMC. This will be information for bidders, not a full design. A perc test is required and it was suggested it be completed so bidders have those results. It is about a 6-to-8-hour process and can be done by anyone, but both President Franks and attorney Miller agree it should an objective test and suggested it be done by Fehr-Graham rather than our employee or Shipley due to issues with Blackburn. The board agreed with this suggestion.

A motion was made by Trustee David Happ, seconded by Trustee Steve Messman, to authorize Fehr-Graham prepare a bid package for the septic project in an amount not to exceed \$2,000.00 with the approval from President Franks. Roll call vote, "aye's" Trustees Kelley, Messman, Happ, Beckett & Grubb, motion passed unanimously.

Chad indicated the payment for MFT work to Evergreen Roadworks, LLC (formerly Illiana) is due. Trustee David Happ made a motion, seconded by Trustee Eric Beckett, to approve payment to Evergreen Roadworks, LLC in the amount of \$41,784.00 for 2025 MFT work. Roll call vote, "aye's" Trustees Kelley, Messman, Happ, Beckett & Grubb, motion passed unanimously.

VILLAGE MAINTENANCE: Dave indicated the daycare would like to have the closet doors removed from meeting rooms A & B. The board authorized their removal.

Dave presented a bid in the amount of \$4,200.00 from County Trees for tree trimming around the Village. They have a bucket truck. Trustee Kelley feels this is a good idea and hopefully includes the large tree east of the firehouse. Trustee Grubb agrees as long as within our budget, which it is. It was suggested a notice be posted on Philo Watch to Philo residents.

Trustee Kelley asked for an update on Willow Run drainage. They are waiting until crops are out and President Franks stated we will be on top of that work.

VILLAGE TREASURER: Balance Sheet and Income Statements are in packet and everything is in line.

OLD BUSINESS: Trustee Happ asked if we received extra bill from Sheriff and President Franks indicated "no". The Celebration Committee is to pay for security. President Franks stated committee chair says they should be in black. Trustee Happ also asked if any more information regarding paving at St. Thomas School. President Franks indicated Mr. Zumbahlen has not contacted him.

Chris Payne presented Marc Miller with the People's Choice Award for his car entry in Philo's 150th Centennial car show.

NEW BUSINESS: REFMC Septic issue. See above discussion under Village Engineer.

MISCELLANEOUS DISCUSSION:

Trustee Grubb-Nothing

Trustee Beckett-Nothing

Clerk Kirby-Nothing

Trustee Happ-Nothing

Trustee Messman-Nothing

Trustee Kelley-Nothing

President Franks-Larry notified the board of an issue with a resident on Franks Drive that is receiving approximately 300 Amazon boxes a day that sit in his driveway. After discussion, the board was okay with President Franks turning over to the same attorney we used for property issues.

A Streets & Alley Committee meeting was scheduled for Wednesday, September 17, 2025 at 7:00 a.m. in the mayor's office.

President Franks also reported that the Tree Committee met and they decided to plant two (2) spruce trees and a Douglas fir tree to be used for future downtown Christmas Tree for the Village.

MOTION TO ADJOURN: Trustee Happ made a motion, seconded by Trustee Grubb, to adjourn the meeting. Voice vote; all "aye's" meeting adjourned at 7:30 p.m.

VILLAGE CLERK

VILLAGE PRESIDENT