

Regular Meeting of the Board of Trustees
Village of Philo
August 13, 2025

GUESTS: Kevin Chalmers, Chad Osterbur, Marc Miller, Chris Payne, Jim & Kathy Forrest, Dave Traxler, Kiley Daly, Erica (??) & Ray Zumbahlen. Janet Decker filling in for Judy Kirby.

MEETING CALL TO ORDER: 7:00PM

ROLL CALL: Present -Trustees Kelley, Messman, Happ, Beckett and Grubb.

The Pledge of Allegiance was recited.

MINUTES: Trustee Tom Kelley made a motion, seconded by Trustee Steve Messman, to approve the minutes of July 9, 2025. Voice vote, all "aye's", motion carried unanimously.

ACCOUNTS PAYABLE: Trustee Steve Messman made a motion, seconded by Trustee David Happ to approve the bills with the addition of invoice from COM2 for \$3,434.00 to be paid. Roll call vote, "aye's" Trustees Kelley, Messman, Happ, Beckett & Grubb, motion passed unanimously.

VILLAGE ENGINEER: Chad reported 2 building permits. He expects Illiana work to be done by the end of August. Jefferson drainage workorder estimate for the Willow Run area drainage project was presented with discussion regarding size of tile and direction to take the tile. Looking at two options, 1) remove rock and reshape ditch; 2) tie into tile at north. Projected begin date will be after harvest. Dave T to talk with Ted Rund & Kenny Decker to see where tiles run. Trustee David Happ made a motion to approve the workorder at \$21,900, seconded by Trustee Steve Messman.

GUESTS: Kiley Daly & Erica (??) presented a request for road closures around St. Thomas for a Trunk or Treat event. Board agreed unanimously to allow closure between Madison and Jefferson Streets between 6:00pm – 9:00pm.

Ray Zumbahlen was looking for information on proceeding to upgrade the parking in front of St. Thomas school. The proposal is to concrete or asphalt parking on the south side of Madison Street in front of St. Thomas School John Schumacher gym. Requesting that village would help with costs. After discussion Mayor Franks instructed Ray to pull together a detailed proposal outlining specific areas, materials to be used, estimated costs, etc. Proposal would be reviewed by village engineer to be brought to the board. He should also work with the Streets, Alley's and Sidewalks Committee when putting together the proposal.

VILLAGE ATTORNEY: Nothing to report, but accepted congratulation as winner of the 1946-2000 car show during the 150th Celebration.

VILLAGE MAINTENACE: Dave Traxler presented quotes for shelving for the R. E. Franks Center garage. Trustee Steve Messman motioned to approve the quote from Uline for \$2,838.78, seconded by Trustee Eric Beckett. Hale Park playground placement was presented. Working on getting volunteers. The big tree east of the fire house needs to come down. It is such a large tree that it will require Leaf It To Us or company with large equipment. The road will probably need to be closed temporarily while work is

being done. Tom Kelley praised Dave T & crew during 150th Celebration. Mayor Franks asked Dave about a contact for Dollar General in order to get the south side over growth cleaned up. Deputy Clerk Decker to get addresses and send to Marc Miller for official letter to be sent from legal standpoint.

VILLAGE TREASURER: Kevin Chalmers stated the balance sheet and income statements were in the board packets. Everything is in order.

OLD BUSINESS: 150th wrap-up discussion. Committee is selling the banners for \$65 each. Committee gets first shot. Mayor Franks would like the Village to have one. The celebration was able to cover all costs. All expressed gratitude for the sponsors; without them the celebration would not have been as well funded. Tom Kelley mentioned that the board should still receive a final financial report.

NEW BUSINESS: Mayor Franks updated the board that an across the board annual 3% wage increase would be given in 2025-2026. The increase will be retroactive to the beginning of the fiscal year.

MISCELLANEOUS DISCUSSION:

Trustee Grubb - Concerned about getting the ball rolling on the septic for the R. E. Franks Center. Dale Shipley is pumping monthly, but has still not submitted a bill. Marc Miller will reach out to the Village of Royal to discuss their experience. Trustee Kelley spoke to say there would be value in having a liaison to the health department. Mark Miller suggested having engineer's set-up bid scope for presentation at October meeting.

Trustee Beckett - Nothing

Clerk Kirby - Absent

Trustee Happ - Nothing

Trustee Messman - Nothing

Trustee Kelley - Request for Tree's, Parks & Beautification Committee meeting – Set for 9/4 @ 7:00am; Deputy Clerk Decker to post notice.

President Franks - Praised all board members for the help during the 150th Celebration.

MOTION TO ADJOURN: Trustee David Happ made a motion, seconded by Trustee Eric Beckett, to adjourn the meeting. Voice vote, all "aye's" motion passed. The meeting adjourned at 8:30 p.m.

VILLAGE CLERK

VILLAGE PRESIDENT