

Regular Meeting of the Board of Trustees
Village of Philo
April 9, 2025

The meeting was called to order by President Franks at 7:00 p.m. at the R.E. Franks Center in the Eileen Painter room.

The Pledge of Allegiance was recited.

GUESTS: Darren Kaisner, Karl Helmink, David Traxler, Janet Decker, Kevin Chalmers, Chad Osterbur, Marc Miller, Steve Sappenfield and Jim and Kathy Forrest.

ROLL CALL: Present -Trustees Kelley, Messman, Happ, Pioletti, Grubb and Shipley.

MINUTES: Trustee David Happ made a motion, seconded by Trustee Steve Messman, to approve the minutes of March 12, 2025. Voice vote, all "aye's", motion carried unanimously.

ACCOUNTS PAYABLE: Trustee Steve Messman made a motion, seconded by Trustee Tom Kelley, to approve the bills as presented with the noted Tepper Electric correction for a total of \$34,435.72. Roll call vote, "aye's" Trustees Kelley, Messman, Happ, Pioletti, Grubb and Shipley, motion passed unanimously.

VILLAGE ENGINEER: Chad Osterbur reviewed the Kaisner request for a variance in order to construct a detached garage at his property located at 701 Country View. Chad noted the best way to allow was to vacate 10 feet of the 20-foot current set-back. They feel 20 feet is pretty excessive for a rear yard. Attorney Marc Miller will draw up the necessary document and legal description. Utilities are okay. Frontier was not able to locate but Chad is okay to approve without this locate. Trustee Pioletti commented that Karl Helmink's zoning committee approved last month. Trustee Steve Messman made a motion, seconded by Trustee David Happ, to approve the variance vacating 10 feet of the 20-foot easement at 701 Country View, Lot 87 Shipley Unit 4 as by Village Engineer.

MFT bids to be opened and presented at next board of trustee meeting.

VILLAGE ATTORNEY: Nothing on agenda and no questions for Marc.

VILLAGE MAINTENANCE: Dave Traxler presented quotes from A&R Mechanical for boiler repairs and thermostats. The boiler has been shutting down in the middle of the night and he has to come down and restart it. President Franks commented that he has received calls from Chris Bolt and noted we have not done any maintenance since we took over the building. Dave believes there are eight (8) thermostats and noted ones in the hall and gym are old & the one in the gym appears to be broken. Trustee Pioletti said the items on the project estimates from A&R appear reasonable and we need to take care of issues for tenants. Dave commented that air conditioning has not been turned on yet. The Board agreed that no free access to thermostats should be allowed and that all need locks. Trustee Pat Pioletti made a motion, seconded by Trustee Tim Grubb, to approve the A&R project estimates in the amount of \$6,457.51. Roll call vote, "aye's" Trustees Kelley, Messman, Happ, Pioletti, Grubb and Shipley, motion passed unanimously.

Dave Traxler recommended updating the exterior lighting at the front entrance of the R E Franks Meeting Center. After the Board reviewed the quote from Central Illinois Electric Co., Trustee Pioletti made a motion, seconded by Trustee Kelley, to approve the quote from Central Illinois Electric Co. in the amount of \$3,215.00. Roll call vote, "aye's" Trustees Kelley, Messman, Happ, Pioletti, Grubb and Shipley, motion passed unanimously.

Dave's next item was proposals for either a dump trailer or a dump insert to be used for sand, rock and leaf bags. A bed insert is about half cost of a trailer; we would not have to purchase plates and safer and easier to maneuver for younger staff. The trustees reviewed the quotes and after discussion of pros and cons decided the insert would work best. They then talked if the insert should be painted steel or stainless steel. Trustee Steve Messman made a motion, seconded by Trustee Pat Pioletti, to approve the quote from Rahn Equipment Co. for a 6-foot Dumper Dogg Insert painted black with Cabguard, sidewall extensions and labor in the amount of \$5,085.00. Roll call vote, "aye's" Trustees Kelley, Messman, Happ, Pioletti, Grubb and Shipley, motion passed unanimously.

Quote options from Crowd Control Warehouse for barricades were reviewed. Trustee David Happ made a motion, seconded by Trustee Tom Kelley, to purchase a 20 pack for \$2,150.00 and a 10 pack for \$1,080.00 for a total of \$3,230.00 for orange 8.5 ft. powder-coated steel barricades. Roll call vote, "aye's" Trustees Kelley, Messman, Happ, Pioletti, Grubb and Shipley, motion passed unanimously.

Dave reported the Valley View siren in Shipley Estates did not work. He discovered the breaker was off. We are due for an inspection so Dave got a quote from Braniff Communications, Inc. It was noted we have four (4) sirens but the fire house one does not require a battery because it runs on generator. Trustee Tom Kelley made a motion, seconded by Trustee Steve Messman, to approve the quote from Braniff Communications, Inc. in the amount of \$4,540.00. Roll call vote, "aye's" Trustees Kelley, Messman, Happ, Pioletti, Grubb and Shipley, motion passed unanimously.

The spring Clean-Up Day was rescheduled from May 3rd to June 14th. Republic lost the paperwork so we had to select a new date.

The Hale Park power board needs to be replaced. Ameren would not approve it as it needs to be steel with u-channels and conduit. Wire was donated and Village can do the work (Mike McHenry).

It was reported the school zone sign is lying near the basketball court on Jefferson St. Dave will check on it.

Hale Park door needs batteries. Bathrooms are cleaned and will be unlocked beginning April 1st.

VILLAGE TREASURER: Kevin Chalmers noted the CCRPC street project loan will be paid off as of 4-10-2025. At maturity he will change Certificate of Deposit at Philo Exchange Bank from a one-year 2.9% rate to a 6-month 4.0% rate. All monthly reports are in order. From a report comparing this year to last, Kevin noted our interest earnings are up about \$6,600.00. Kevin also noted the annual Treasurer's Report for the Village was posted.

OLD BUSINESS: The 150th celebration committee is fine tuning the calendar of events that will go to press May 1st. A few more vendors are needed. The website for the run is up and they already have a few registrations. They are working on layout for electricity at the park, adding some for the beer tent. Stock certificate sales are to start soon. Also see Janet's 4-7-2025 committee notes attached.

Trustee Pioletti wanted to plant an idea as parking may be a concern. He suggested one-way around the park.

The Hugs & Bugs contract is being updated. The building committee will meet next week. Deputy Clerk will post the notice. Trustee Grubb will replace Trustee Pioletti on the Gym & Community Building committee.

NEW BUSINESS: President Franks suggested we plant a tree in remembrance of our former Trustee Paul Brady. Trustee Tom Kelley, Parks & Beautification committee member, stated he would note that when considering the number of trees purchased this year. It was suggested and the Board agreed that it be planted at the north entrance of the building to replace the pear tree recently lost to a storm. A plaque will also be purchased to note it is in Paul's honor.

It was suggested we order two 2.5" trees and ten 4" trees.

Celebration shirts will be ordered for Board members and staff. They will be orange with a blue logo.

The Rock Salt Purchase Agreement was prepared, signed and submitted.

MISCELLANEOUS DISCUSSION:

Trustees Shipley, Grubb, Pioletti, Happ & Messman-Nothing
Clerk Kirby-Nothing

Trustee Kelley-Asked if we can do something to be pro-active regarding electric scooters. He feels it is a safety issue and is very concerned. Clerk Kirby suggested an event to bring riders together for safety training.

President Franks-Noted he met with individual security company for helping with 150th celebration. If contracted, the Philo Area Centennial Corp. would pay for it. Larry also commented that Dave Traxler and his staff will help with set-up for celebration, but it is not their job. Trustee Pioletti asked if any word from elevator and President Franks said "no".

MOTION TO ADJOURN: Trustee Pioletti made a motion, seconded by Trustee Happ, to adjourn the meeting. Voice vote, all "aye's", meeting adjourned at 8:29 p.m.

Village Clerk

Village President