

Regular Meeting of the Board of Trustees
Village of Philo
July 10, 2024

The meeting was called to order by President Franks at 7:00 p.m. at the R.E. Franks Center in the Eileen Painter room.

GUESTS: David Traxler, Chad Osterbur, Marc Miller, Kevin Chalmers, Rick Cooper, Lucas Kirby, Jim and Kathy Forrest, Karl Helmink, Luke Meharry, Matt Traxler and Chris Payne.

ROLL CALL: Present -Trustees Kelley, Happ, Messman, Pioletti, Grubb and Shipley.

MINUTES: Trustee Tom Kelley made a motion, seconded by Trustee Steve Messman, to approve the minutes of June 12, 2024. Voice vote, all "aye's", motion carried unanimously.

ACCOUNTS PAYABLE: Trustee David Happ made a motion, seconded by Trustee Pat Pioletti, to approve the bills as presented, including the additional payment to MSA of \$325.00 for MFT work. Roll call vote, "aye's" Trustees Kelley, Happ, Messman, Pioletti, Grubb and Shipley, motion passed unanimously.

LUCAS KIRBY: Luke spoke to the board regarding the annual Run4Raley event. It is scheduled for Friday, August 2, 2024. He noted Dave Traxler usually posts "no parking" notices for the road closure (Washington Street from Jackson to Harrison) and gets the cattle gates. President Franks commented that the elevator property sold today. The event has used the elevator's grassy lots for parking in the past. It was mentioned that Dale Shipley would like to donate porta potties for the run. Luke was appreciative and thanked the board for their support.

LUKE MEHARRY: Luke noted that Karl Helmink said a request for a variance is needed to add onto the front of the existing building at Fertilizer Dealer Supply, Inc., approximately 15' to the south. Luke explained that they have outgrown the building. They have tried to purchase land east of them but the owner is not interested in selling. The owner west and north of FDS is not interested in selling either. With the proposed addition they would need to also move the parking area and hope it would just connect to the road. Part of their property is not annexed to the Village. Luke thought they could tie drainage into culvert/tile. Karl Helmink stated the request has not come to their committee yet and added letters would need to be sent to nearby residents. None of the trustees see an issue but President Franks reminded them the variance process needs to happen before the board can act.

RICK COOPER: Rick is concerned about the proposed sidewalk project on Jefferson Street in front of his property. He wants to be sure the board weighs in all options. President Franks explained the process and assured him the best option to make a safe path to Saint Thomas School will be considered. The first step is to approve the expenditure.

VILLAGE ENGINEER: Chad reported nothing new regarding MFT, no schedule yet. The Jefferson Street drainage work is wrapped up. President Franks commented that they did a great job. The pay request to Schomburg and Schomburg was presented with the bills earlier in the meeting. Jim Forrest said his alley still needs cleaned up and noted about an 18" drop from settling. Dave Traxler will add rock. It was noted one of the new trees, a red bud, has dead leaves. Trustee Happ questioned the payment

amount to MSA. Clerk Kirby provided a detailed accounting of the project amount including the change order along with our payments to them. The detail agreed with the amount owed and payable to MSA.

Trustee Pat Pioletti made a motion, seconded by Trustee David Happ, to approve the quotes from Randy Frick Concrete for the concrete work at Hazen Park for \$5,600.00 and the sidewalk project along Jefferson from Cleveland to Garfield and north west corner of Garfield/Jefferson to connect to the existing sidewalk at Saint Thomas for \$38,500.00. Roll call vote, "aye's" Trustees Kelley, Happ, Messman, Pioletti, Grubb and Shipley, motion passed unanimously. President Franks requested a Streets & Alley Committee meeting to determine which side of Jefferson Street for the sidewalk. The committee will meet Tuesday July 16th at 7:00 a.m. at the corner of Jefferson & Cleveland. Clerk Kirby will post the notice regarding the meeting.

VILLAGE MAINTENANCE: Trustee Messman requested street patching at the corner of Harrison and Eisenhower. It was noted another issue at Adams and Franks.

VILLAGE TREASURER: The normal reports were presented with no questions.

OLD BUSINESS: Trustees Happ and Kelley commented on the 150th celebration. They noted they have a strong committee and that about 18 attended the last meeting. Each committee was represented except the Parade Committee, but Judy noted they have the parade covered. Steve Sappenfield is still trying to find carnival rides for the event. The logo for the Sesquicentennial has been approved.

Possible changes to the Mowing Ordinance #201 were discussed. Trustee Kelley asked if letters to offender's work. President Franks commented that some respond after the first letter and others do not. It was suggested letters be sent to property owner on Harrison Street, to the tri-level on Garfield and one to people living in camper on McKinley. It was determined if no action after first courtesy letter with a deadline to comply, that a fine should be assessed. Attorney Miller commented that if they don't pay fine then civil fines and court costs estimated at \$2,000 to \$5,000. Marc suggested an updated or new ordinance with a flat fee. Like a fine of \$100 to be paid within 30 days and increase to \$200.00 if not paid.

NEW BUSINESS: The Hugs and Bugs lease will be signed with new owners. No changes with the lease other than the fee increase and the new owner's name. Rate will be \$2,070.00 and will be a one-year lease. Trustee Pioletti made a motion, seconded by Trustee Kelley to approve the lease with Hugs & Bugs. Roll call vote, "aye's" Trustees Kelley, Happ, Messman, Pioletti, Grubb and Shipley, motion passed unanimously.

Janet had discussed the security issues with President Franks and Trustee Pioletti and suggested we change from Securitas to FE Moran. Matt Traxler with FE Moran presented a quote for monitoring and inspection of equipment. While offered by FE Moran, David Traxler preferred not to change the inspection for water connections because he likes the service from A & R. Trustee Kelley made a motion, seconded by Trustee Messman, to approve the bid from FE Moran in the amount of \$1,279.00

(see breakdown in proposal). This is a 3-year agreement. Roll call vote, "aye's" Trustees Kelley, Happ, Messman, Pioletti, Grubb and Shipley, motion passed unanimously.

MISCELLANEOUS DISCUSSION:

Trustee Shipley - Nothing

Trustee Grubb - Nothing

Trustee Pioletti - Voiced concern about door-to-door sales people and believes our fee is too low. It was noted the board increased the rate at last month's meeting from \$10 to \$40.

Clerk Kirby - Reminded board of upcoming audit and asked each trustee to complete the form passed out tonight to her before leaving the meeting.

Trustee Happ - Noted that locate has been done but Comcast not yet installed at Hale Park. The old metal Hale Park sign is being repaired. Asked why crossing on 130 is being closed. President Franks noted they let oversized semis cross before asphalt set up so they coming back to repair crossing.

Trustee Messman - Nothing

Trustee Kelley - Noted the front entrance looks good.

President Franks - Notified board that elevator did sell. The property was sold as a whole. The Village will still look into the lots and Quonset building. Larry wanted the board to know of complaint by a resident that trucks were parked on sidewalk at south entrance on the sidewalk. He discussed with Janet so she can be sure renters know delivery people can park there temporally to unload but then have to move vehicle. They are supposed to paint basketball court at Hale Park tomorrow. The new nets will be put up as well. When Renee gets back from vacation a crew should be scheduled to put up the donated playground equipment. We have pictures of the instructions.

MOTION TO ADJOURN: Trustee David Happ made a motion, seconded by Trustee Pat Pioletti, to adjourn the meeting. Voice vote, all "aye's, meeting adjourned at 8:20 p.m.

VILLAGE CLERK

VILLAGE PRESIDENT