

Regular Meeting of the Board of Trustees
Village of Philo
March 8, 2023

The meeting was called to order by presiding President Pro-Tem Rachael Garrett at 7:00 p.m. at the R.E. Franks Center in the Eileen Painter room. (Mayor Franks and Clerk Kirby absent; Deputy Clerk Janet Decker sitting in for Clerk Kirby)

GUESTS: Kevin Chalmers, David Traxler, Mike Buzicky, Jeff Ryba (Braniff Rep), Richard Brand, Chris Lueth, Steve Sappenfield & Jim & Kathy Forrest.

ROLL CALL: Present -Trustees Kelley, Messman, Happ, and Pioletti. Absent-Trustee Brady.

MINUTES: Trustee Tom Kelley made a motion, seconded by Trustee David Happ, to approve the regular meeting minutes of February 8, 2023. Voice vote, all "ayes", motion carried unanimously.

ACCOUNTS PAYABLE: Trustee Pat Pioletti made a motion, seconded by Trustee Tom Kelley to approve the bills as presented, including the addition of payment to Richards Tree Service in the amount of \$250.00. Roll call vote; "aye's" Trustees Kelley, Messman, Happ, Pioletti, and Garrett. Motion passed unanimously.

Jeff Ryba of Braniff Communications spoke to the Board regarding the CommanderOne Emergency Warning System. The system can be securely accessed from any web browser or mobile app. ESDA co-coordinators indicated that this would help them since they sometimes work alone during storms and need to be at the building to set off any warning system alarms. This would allow them to do it while out spotting. Currently, the warning system is manually set off by pressing buttons on the equipment in the ESDA office. Trustee Pat Pioletti asked if Champaign County already had this system and if it would be redundant for Philo to also have the system. Jeff explained that Philo would have to have the equipment to connect to the CC CommanderOne system and that the upgrades to our sirens would be approximately \$7,000 per siren. The CommanderOne comes with a one-time set up fee and training and an annual subscription fee. There is an optional subscription that would allow for messaging to subscribers. The messaging system could be used for other local alerts if needed (i.e., boil order or train derailments, etc.) The Board did not feel that this was a current need and Jeff confirmed that it could be added at a later date. Trustee Tom Kelley made a motion, seconded by Trustee David Happ to approve purchase of the CommanderOne Cloud Platform System and Annual Subscription and to pay the one-time cost of \$885.00 for installation, set-up and training and \$1,050.00 annual subscription fee. Roll call vote; "aye's" Trustees Kelley, Messman, Happ, Pioletti, and Garrett. Motion passed unanimously. Jeff will work with the ESDA co-coordinators and Dave Traxler on installation and training.

VILLAGE ENGINEER: Mike Buzicky presented handouts of the anticipated oil and chip areas this summer. He will try to get an estimated start date and keep the village informed. Also presented were the Planning & Construction schedule and the Northeast Storm Sewer Extension, Phase II schedule. Everything is on track. Mike also included in his report a proposed 2023 sidewalks project map and budget estimates. No action was to be taken tonight and he recommended that the Streets, Alley and Sidewalks Committee meet to discuss the proposal.

VILLAGE ATTORNEY: Did not attend.

VILLAGE MAINTENANCE: Dave Traxler reported there were two permits issued. The CommanderOne System was covered earlier. Dave updated the Board on the North Adams and Cleveland drainage projects, stating that they will be starting soon. The Hazen Park asphalt and drainage project will move forward as soon as the weather is fit. They do not have to replace the tile under the road. Only a drain is needed near the driveway and the homeowner is responsible for connecting to the tile. Trustee Pat Pioletti made a motion, seconded by Trustee Tom Kelley to accept the bid from Elite Paving in the amount of \$11,154.62 to pave the north edge of Hazen Park. Roll call vote; "aye's" Trustees Kelley, Messman, Happ, Pioletti, and Garrett. Motion passed unanimously.

VILLAGE TREASURER: Kevin noted the financial reports were in the board packets. He said nothing stands out as being out of the ordinary. Trustee Pat Pioletti asked if the CCRPC loan plan was still available for future projects. Kevin did not know the answer, but would check. Pat said he didn't have anything specific in mind.

OLD BUSINESS: The quote for the playground donor sign from FastSigns in the amount of \$3,399.57 was presented. The proposal includes all materials, matching paint scheme, and installation for the Mary Schumacher Playground at Hazen Park. Trustee Pat Pioletti made a motion, seconded by Trustee Tom Kelley to accept the proposal and to write a check for the 50% deposit. Roll call vote; "aye's" Trustees Kelley, Messman, Happ, Pioletti, and Garrett. Motion passed unanimously. Deputy Clerk Decker will prepare the check for signatures and contact the representative at FastSigns with the signed proposal.

Next, the quote for the Hazen Park donor plaque was presented from Trophy Time. The Rice family generously donated the funds for the Hazen Park sign and the board felt it appropriate to honor that. Trustee Tom Kelley made a motion, seconded by Trustee Steve Messman to accept the quote for a 12" x 10" bronze casting plaque from Trophy Time in the amount of \$875.00. Roll call vote; "aye's" Trustees Kelley, Messman, Happ, Pioletti, and Garrett. Motion passed unanimously.

NEW BUSINESS: No new business was presented.

MISCELLANEOUS DISCUSSION:

Trustee Brady- Absent

Trustee Garrett- Nothing

Trustee Pioletti- Nothing

Trustee Happ-Nothing

Trustee Messman-Nothing

Trustee Kelley- Noted that radar signs were not working recently. Deputy Clerk Decker stated that they had run out of battery. Battery life was approximately 20-25 days.

President Franks- Absent

MOTION TO ADJOURN: Trustee Pat Pioletti made a motion, seconded by Trustee Tom Kelley to adjourn the meeting. Voice vote, all "ayes", motion carried unanimously. Meeting adjourned at 7:45 p.m.

Deputy Village Clerk

Village President Pro-Tem