

Regular Meeting of the Board of Trustees  
Village of Philo  
June 9, 2021

The meeting was called to order by President Larry Franks at 7:00 p.m. at the R.E. Franks Center in the Eileen Painter room.

GUESTS: Marc Miller, Kevin Chalmers, Karl Helmk, Chris Payne, Janet Decker, David Traxler, Jim and Kathy Forrest, Herschel Hammerschmidt, Jay Miller and Mike Buzicky.

ROLL CALL: Present -Trustees Kelley, Messman, Happ, Pioletti and Garrett. Absent-Trustee Brady.

MINUTES: Trustee Pat Pioletti made a motion, seconded by Trustee Steve Messman, to approve the minutes of May 12, 2021. Voice vote, all "ayes". Motion passed unanimously.

ACCOUNTS PAYABLE: Trustee Pat Pioletti made a motion, seconded by Trustee Tom Kelley, to pay the bills as presented. Roll call vote; "aye's" Trustees Kelley, Messman, Happ, Pioletti and Garrett. Motion passed unanimously.

Jay Miller, Philo Volunteer Firemen Chief, was present at the meeting to speak to the Board regarding the recent derailment in the Village of Pesotum and how Philo's fire department would handle a similar situation. He stated after arriving on the scene they would secure the area, obtain the train manifest, determine if the cars are upright or on their side, determine leaks and note wind conditions. If hazmat condition they would call Champaign EM if emergency situation and evacuate if necessary to keep people safe. Jay added that this is a very general game plan and that every situation could be different. Trustee Tom Kelley appreciated the update and noted the rail cars have placard numbers and can check journal. Jay commented that a command post would be set up and stated Dave Traxler is fire captain. Trustee Kelley asked if we know what goes up and down the tracks and Jay commented about the same as what we know what semi's have on the highway. He added the conductor generally calls in issue. President Franks thanked Jay for coming and added we appreciate the fire department.

VILLAGE ENGINEER: Variance for 406/408 Jefferson tabled to July meeting. They had a meeting two weeks ago regarding the park project and now in Park Committee hands. Engineer is looking into drainage at Willow Run, corner of Emerald and Jefferson. There are three (3) options for tile systems that were formerly discussed. They are also looking into grading and a new reset culvert and then re-grade to Horseshoe Drive. Dependent on budget may be able to do with asphalt and backfill ditches. Trustee Happ inquired about concrete or metal, but Mike Buzicky did not feel that was a good idea. Trustee Kelley asked for clarification about ditch to Horseshoe Drive. How do we address driveway to west side of their driveway, cut out hump? Trustee Pioletti asked which portion is re-grading. If one-third of cost, can we do in phases? Water is standing on west and east side. They are hoping 30/50 feet at least, 15" round concrete storm pipe or elliptical pipe. Trustee Pioletti commented that it is prudent to minimize grading. Trustee Kelley made a motion, seconded by Trustee Pioletti to approve MSA to prepare bidding documents for this drainage project. Roll call vote: "aye's" Trustees Kelley, Messman, Happ, Pioletti and Garrett. Motion passed unanimously.

This drainage project will be done this summer and reseeding mats will be used.

The oil and chip for Village MFT work will be let June 25, 2021.

VILLAGE ATTORNEY: Trustee Happ asked a question about the re-zoning if the property owner owns two adjacent properties. Ordinance says to re-plat. Attorney Miller said a compromise could be to do a covenant for approximately \$50.00. The zoning committee had directed Ron Christian to get a re-plat that ties the lots together. Brooks' was a minor re-plat, instead of a variance. Mike Buzicky and Marc Miller will talk to owner regarding a covenant and explain the concept. Trustee Pioletti inquired if an appendix with a statement regarding the action of the zoning committee, in addition to their minutes not amending the ordinance.

VILLAGE MAINTENANCE: Dave T. reported three (3) building permits; two (2) pending and one (1) complete. The 2020 sidewalk project is done, graded and seeded. Chris Payne commented pot holes need attention. Trustee Messman reported that he talked to guy at John Deere regarding the blade that was purchased two years ago. To summarize, the guy didn't know what he was doing, we installed (so no warranty) and they are willing to give us \$1,000.00 off next purchase. The new blade will work with quick attach. On the prior blade we paid an \$80.00 set up fee, but the Village did it. Trustee Messman asked them if they will give back the \$80.00. Trustee Messman made a motion, seconded by Trustee Happ, to approve the bid and purchase of the blade for \$1,779.80. Roll call vote: "aye's" Trustees Kelley, Messman, Happ, Pioletti and Garrett. Motion passed unanimously. For the gym foyer, the bubble on the new flooring will be fixed before the check for payment will be sent. Replacing garbage receptacles was discussed. The Board thanked Dave for taking care of tree limbs and commented more tree locations are needed. President Franks also reminded Dave that he needs to start working on the pot holes and make sure water bags on new trees are kept filled. The removal of dead trees was discussed, specifically one north of President Franks, another at the northwest corner of Van Buren and Jackson and at 110 W. Jefferson.

VILLAGE TREASURER: Kevin stated all the financials are in order. He noted our long-term debt payoff dates as follows: CCRPC-Street Project/June 2025; CCRPC-Drainage Project/November 2027 and Philo Exchange Bank-Tractor/October 2022. The proposed Appropriations Ordinance was in the Board's packet of information for their review. Normally, a 3% raise is calculated for payroll and is retroactive to May 1, 2021. The Board was in agreement and no Executive Session was necessary.

OLD BUSINESS: Nothing

NEW BUSINESS: Changes are necessary for signers on the Village bank accounts, since Steve Sappenfield is no longer a Trustee. A corporate resolution will be completed and submitted to the bank. President Franks noted the next senior person is normally appointed to that role, which would be Trustee Pioletti. Trustee Steve Messman made a motion, seconded by Trustee Tom Kelley, to pass the resolution as presented. Roll call vote: "aye's" Trustees Kelley, Messman, Happ, Pioletti and Garrett. Motion passed unanimously.

The audit engagement letters were presented for signatures as well as the questionnaires for each Elected and Appointed Official to complete and return to the Clerk.

President Franks said a new person for the Plan/Zoning Committee is needed. Normally President Franks reviews interested persons and then makes a recommendation to the Board. Two years ago all the zoning was revamped and instead of two boards with seven members, they streamlined into one. Janet Decker presented a proposal for cleaning for the REFMC (see attached). Trustee Pat Pioletti made a motion, seconded by Trustee David Happ to approve the bid for cleaning once per week at \$312.00

per month. Roll call vote: "aye's" Trustees Kelley, Messman, Happ, Pioletti and Garrett. Motion passed unanimously.

MISCELLANEOUS:

Trustee Garrett-Reported the Philo Kids Festival will probably have a September event

Trustee Pioletti-Indicated the group that put on the Vintage Baseball were excited there was interest in a Philo team called the Summit Station Signalmen. Thought they would have ten home games and a jamboree hopefully the same date as PKF. There was no food truck, but had two portable bathrooms at the recycling center.

Clerk Kirby-Noted the audit will commence soon

Trustee Happ-Nothing

Trustee Messman-left meeting early at 8:08 p.m.

Trustee Kelley-Vintage baseball games were good

President Franks-New street signs are needed in Willow Run. Ted indicated to Larry that his street sign maker is deceased. The Village will order our regular green street sign for Horseshoe Drive.

MOTION TO ADJOURN: Trustee Rachael Garrett made a motion, seconded by Trustee Tom Kelley, to adjourn the meeting. Voice vote; all "aye's", meeting adjourned at 8:15 p.m.

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VILLAGE CLERK

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VILLAGE PRESIDENT