

Regular Meeting of the Board of Trustees  
Village Of Philo, Illinois  
February 20, 2019

The meeting was called to order by President Larry Franks at 7:00 p.m. at the R.E. Franks Center in the Eileen Painter room.

GUESTS: Dave Traxler, Janet Decker, Jim Forrest, Kathy Forrest, Marc Miller, Dave Atchley, Julie Pioletti, Gary Franks and Dale Kirby.

President Franks asked for a moment of silence in memory of Trustee John Mumma prior to calling roll.

ROLL CALL: Clerk Kirby expressed her condolences to President Franks, the Trustees, Village officials, staff and all those present. She said John was more than a Trustee, he was our friend, confidant and someone that we could go to for answers & he served the Village well. Present-Trustees Messman, Sappenfield, Pioletti, Garrett and Brady. Absent-Trustee Mumma.

MINUTES: Trustee Pat Pioletti made a motion, seconded by Trustee Steve Messman, to approve the Regular Meeting minutes of January 9, 2019, as presented. Voice vote, all "ayes" motion carried unanimously.

ACCOUNTS PAYABLE WARRANT: Trustee Steve Messman made a motion, seconded by Trustee Steve Sappenfield, to approve the payment of bills as presented. Roll call vote; "ayes" Trustee Messman, Sappenfield, Pioletti, Garrett and Brady. Motion passed unanimously.

VILLAGE ENGINEER: There were no pay requests or draws. For Washington Street, they are waiting on weather, probably be March. Regarding St. Thomas, they had a meeting last week. It appears they are following the plan and Dave Athchley also noted there will be a second building permit for phase two. Mr. Atchley hasn't finished the 2018 MFT close out yet. He mentioned we need to start working on 2019 MFT plan. President Franks then asked if Trustees had any questions for the engineer. Trustee Pioletti voiced concerns about the mud on the streets at the work site, noting if that happened on Route 130, they would be fined. Dave Atchley stated he will let them know to clean-up. Trustee Brady noted it's (the mud) tracked a long way. Resident Jim Forrest noted Ameren is also doing work in that area. Dave Atchley will also get Dave Traxler and President Franks construction contact numbers.

President Franks asked for a meeting regarding 2019 MFT. The meeting is scheduled for Tuesday, March 5, 2019, at 7:00 A.M. in his office. Deputy Clerk Decker will post the meeting.

VILLAGE MAINTENANCE: Dave T. reported no building permits for January. He does not have any numbers yet for the boiler tank. The heater replacement for Hugs & Bugs room isn't the same size as the one just ordered for the hallway. Dave T. had to sit with Hugs & Bugs heater during the cold snap. The one needed for Hugs & Bugs will be more costly and more complicated to install. Trustee Pat Pioletti made a motion, seconded by Trustee Steve Messman, to approve the purchase at an estimated cost of \$9,220.00. Roll call vote; "ayes" Trustee Messman, Sappenfield, Pioletti, Garrett and Brady. Motion passed unanimously.

The utility tractor was discussed and also the estimates. President Franks had Treasurer Chalmers look into financing as well as calculating if purchase was feasible. He felt best option to finance with Philo Exchange Bank. During discussion, majority of the Board prefers John Deere, but cost of Case tractor from Birkey's was cheaper. Trustee Brady made a motion, seconded by Trustee Pat Pioletti, to approve the purchase of a utility tractor, not to exceed the estimate, from Case/Birkey's. Roll call vote; "ayes" Trustee Messman, Sappenfield, Pioletti, Garrett and Brady. Motion passed unanimously. The Board asked Dave T. to check with John Deere/AHW to see

if they would price match for the Case/Birkey's price. The Board decided to discuss and act on the bat wing request at the next meeting.

VILLAGE ATTORNEY: Marc did not have anything to report and there were no questions for him.

VILLAGE TREASURER: President Franks commented that Kevin had a regional basketball game to attend this evening. The normal reports were presented and no questions from the Trustees.

OLD BUSINESS: The proposed employee handbook was discussed. The items highlighted on the attached pages from the handbook were clarified and Janet will make the appropriate changes. The final draft will be presented at a future meeting with a plan to be effective beginning with our next fiscal year, which is May 1, 2019.

NEW BUSINESS: There were no questions regarding the REFMC report.

The proposal from GFI for a new copy/fax machine was discussed. Trustee Pioletti had a question regarding the service contract and Janet will clarify and present at our next meeting.

Good Energy has a proposal for natural gas for the Village accounts only. The Resolution presented allows President Franks or Trustee Pat Pioletti to act for the Village. The term will probably be for 24 months. Trustee Rachael Garrett made a motion, seconded by Trustee Steve Sappenfield, to approve Resolution 2019-1, A Resolution Authorizing Execution of a Service Agreement with the Lowest Responsible Bidder for the Supply of Natural Gas for the Village of Philo Accounts. Roll call vote; "ayes" Trustee Messman, Sappenfield, Pioletti, Garrett and Brady. Motion passed unanimously.

MISCELLANEOUS DISCUSSION:

Trustee Brady-Nothing

Trustee Garrett-Nothing

Trustee Pioletti-God Bless John

Clerk Kirby-Invited guests to take cookies

Trustee Sappenfield-Park Board will hold off another year for normal donation request because they plan to re-grade the infield after this season.

Trustee Messman-Nothing

President Franks reiterated Clerk Kirby's earlier statement adding Trustee Mumma was a valuable Trustee to the Village. He also proclaimed that the Village flags should be flown at half staff from 7:00 a.m. Thursday to Monday.

MOTION TO ADJOURN: Trustee Steve Sappenfield made a motion, seconded by Trustee Steve Messman, to adjourn the meeting. Voice vote, all "aye's", meeting adjourned at 7:40 p.m.

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VILLAGE CLERK

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VILLAGE PRESIDENT