

Regular Meeting of the Board of Trustees
Village Of Philo, Illinois
November 14, 2018

The meeting was called to order by President Larry Franks at 7:00 p.m. at the R.E. Franks Center in the Eileen Painter room.

GUESTS: Kevin Chalmers, Dave Traxler, Janet Decker, Karl Helmink, Jim & Kathy Forrest, Chris Payne, Marc Miller and Dave Atchley.

ROLL CALL: Present-Trustees Mumma, Messman, Sappenfield, Pioletti, Garrett and Brady.

SPECIAL MINUTES: Trustee Pat Pioletti made a motion, seconded by Trustee Steve Messman, to approve the Special Meeting Minutes of September 19, 2018. Voice vote, all "ayes" motion carried unanimously.

MINUTES: Trustee Steve Sappenfield made a motion, seconded by Trustee Pat Pioletti, to approve the Regular Meeting minutes of October 10, 2018, as presented. Voice vote, all "ayes" motion carried unanimously.

ACCOUNTS PAYABLE WARRANT: Trustee Pat Pioletti made a motion, seconded by Trustee Paul Brady, to approve the payment of bills as presented, including an addition of payment to MSA in the amount of \$640.34. Roll call vote; "ayes" Trustees Mumma, Messman, Sappenfield, Pioletti, Garrett and Brady. Motion passed unanimously.

GUESTS: Forrest's-Nothing. Karl Helmink & Chris Payne, just observing.

VILLAGE ENGINEER: There are no pay request or draws. Dave A. reported the crack/fill will be done next Monday. From the Washington storm sewer project, they have fixed the street and drive-way will be done depending on weather. The St. Thomas project was discussed. They presented another set of plans this afternoon. There is no permit for septic. The code review inside plan, not included in plan. North drainage to street reduced by 7%, to south to chambers 20% runoff. Trustee Brady expressed concern about runoff and asked "How can you approve without a plan and fire plan?" Trustee Mumma stated the plan doesn't address the parking lot & he's not comfortable to do foundation. One set of plans not correct and this set (of plans) not complete, don't want to fight with them, but let them haul off dirt and now they are putting in clay. We need inspector because contractor taking shortcuts. We don't have staff, can Dave Atchley or can his staff do it? Trustee Pioletti has same concerns as Paul Brady and John Mumma and stated we need to see the plan before we approve anything. Only one item approved, which was to remove old foundation. We should not look at pieces; even under old permit, still need plans, etc. President Franks said we have received three (3) sets of plans, but we don't know who is in charge, Father or contractor. Dave Atchley should not be middle man. President Franks stated we (Village) back the project 100%, but it needs to be done right with a plan. Trustee Messman is also onboard, but disconcerting on second contractor. Karl Helmink says they've lost track and need final plan, including traffic pattern and parking lot questions. Trustee Mumma asked "Who tells them, Dave A.?" Even with Dollar General, they had a plan that was reviewed and completed. Attorney Marc Miller indicated we have an Ordinance in place and it is okay to direct engineer to voice concerns.

The Board is okay that clay for stabilization be completed. Dave A. thinks MET checking compaction. PSI of foundation would be by their structural engineer. Private parties do not have to go through State codes. Trustee Sappenfield pointed out to Dave A. that there is brick and rock rubble that was left in between the old and new building where he thinks new drainage is to be placed. Trustee Pioletti asked if any other review needed. The idea of an inspector was discussed to verify basics and also conversation about the Board of Health having to approve their septic plan, such as flow rates to size septic tanks and perk rates to design a septic field. Dave A. commented that if Village doesn't have building code adopted by County, then follow State adopted codes. After a straw vote, the Board agreed St. Thomas needs to present a final plan, they can finish clay work and there will be no construction without a building permit. Dave Atchley will talk to their architect and a letter will be drafted and sent to Father.

The Village is looking to find another local contractor to complete the type of work DJ Stewart was doing. Dave A. has some information to provide for a company that provides 24/48 response.

VILLAGE ATTORNEY: Marc Miller explained the need for a continuance of this regular meeting scheduled for Wednesday, November 21, 2018, to complete the Public Hearing for Zoning: Subdivision Advisement. After realizing the Fee Schedule was tabled, the publicized meeting will also be a Special Meeting to include Public Comment & Hearing as well as the consideration of the Zoning Ordinance, Subdivision Regulations Ordinance and the Permit Fees Ordinance. This meeting will be posted.

VILLAGE MAINTENANCE: Dave Traxler reported one (1) building permit. Trees were selected from Wandells, all different species and are 2" diameter. Their price \$155-170 and Country Arbors was \$220-240. Now is a good time to plant. Trustee Steve Sappenfield made a motion, seconded by Trustee Pat Pioletti, to approve the purchase and planting of ten (10) trees. Roll call vote; "ayes" Trustees Mumma, Messman, Sappenfield, Pioletti, Garrett and Brady. Motion passed unanimously.

For tree removal, Dave T. hasn't been able to contact Richard's Tree Service that usually does this work. Todd Herbert charges \$5,550.00 for five (5) trees and could do in a week. Reifsteck price was \$8,375 and can do in a week. Dave T. talked to JT Tree Service and they will do for \$3,900.00. They have 3-4 crews. Trustee John Mumma made a motion, seconded by Trustee Steve Sappenfield, to approve JT Tree Service to complete the work of removing five (5) trees. Roll call vote; "ayes" Trustees Mumma, Messman, Sappenfield, Pioletti, Garrett and Brady. Motion passed unanimously.

Dave T. will use an epoxy product to repair the chipped tile at the gym entrance. Trustee Pioletti said he heard Villa Grove has a leaf vacuum and wondered if we could arrange to use it. President Franks asked Dave T. to check the cost to rent one.

Dave presented a bid from Butler Chemical a boiler cleaning product and one time charge. Trustee Sappenfield wondered how long a barrel of the product would last. Dave T. didn't know but said they set it up and we are instructed how to check. Trustee Brady asked if just boiler or through whole system. Trustee Mumma made a motion, seconded by Trustee Paul Brady, to approve the bid in the amount of \$1,301.00 from Butler Chemical. Roll call vote; "ayes" Trustees Mumma, Messman, Sappenfield, Pioletti, Garrett and Brady. Motion passed unanimously.

VILLAGE TREASURER: Kevin Chalmers stated the financial reports are in the Trustees meeting packets and reported nothing out of the ordinary. There were no questions for Kevin.

OLD BUSINESS: Employee Handbook-Trustee Sappenfield indicated he didn't have time to review and suggested all Trustees read over the suggestions by special counsel and discuss at the January meeting.

Safe Route to Schools Grant-Under the tight time frame for application, the fact we would only be able to complete about two (2) blocks of sidewalk and no idea how long the Village would have to carry a loan note before State would reimburse us, the Streets & Ally's Committee recommends not applying for a grant at this time. The next opportunity would be in two years.

NEW BUSINESS: Janet Decker presented the REFMC report which also notes the number of events. The Kleen Rite bid was discussed. Trustee Pat Pioletti made a motion, seconded by Trustee Brady, to approve the bid from Kleen Rite to clean both bathroom floors in the amount of \$1,056.00. Roll call vote; "ayes" Trustees Mumma, Messman, Sappenfield, Pioletti, Garrett and Brady. Motion passed unanimously.

MISCELLANEOUS DISCUSSION: Trustees Brady, Garrett, Pioletti, Sappenfield, Messman and Mumma-Nothing; Clerk Kirby-Nothing.

MOTION TO ADJOURN: Trustee Paul Brady made a motion, seconded by Trustee Rachael Garrett, to adjourn the meeting. Voice vote, all "aye's" motion passed unanimously. The meeting adjourned at 8:45 p.m.

VILLAGE CLERK

VILLAGE PRESIDENT