

Regular Meeting of the Board of Trustees
Village Of Philo, Illinois
August 8, 2018

The meeting was called to order by President Larry Franks at 7:00 p.m. at the R.E. Franks Center in the Eileen Painter room.

GUESTS: Stan Feller, Chris Payne, Dave Atchley, Jim and Kathy Forrest and Mindy Basi.

ROLL CALL: Present-Trustees Mumma, Messman, Sappenfield, Pioletti and Garrett. Absent-Trustee Paul Brady.

MINUTES: Trustee Pat Pioletti made a motion, seconded by Trustee Steve Messman, to approve the Regular Meeting minutes of July 11, 2018, as presented. Voice vote, all "ayes" motion carried unanimously. Trustee Steve Sappenfield made a motion, seconded by Trustee Rachael Garrett to approve the Special Meeting minutes of July 31, 2018, as presented. Voice vote, all "ayes" motion carried unanimously.

ACCOUNTS PAYABLE WARRANT: Trustee Pat Pioletti made a motion, seconded by Trustee Steve Messman, to approve the payment of bills as presented, with the addition of payment to Feller & Kuester in the amount of \$4,995.00. Roll call vote; "ayes" Trustees Mumma, Messman, Sappenfield, Pioletti and Garrett. Motion passed unanimously.

Stan Feller of Feller Kuester stated that he will file the audit with the State of Illinois electronically. He indicated the books are in good order and that Judy and Janet had provided everything he needed to complete the review. He also stated the Village is in pretty good shape, noting our rate has declined, sales and income tax increased and gaming income was up about \$5,000. He indicated he would be happy to come back to a future meeting if the Board had any questions or concerns after they have a chance to review the audit report. Stan commented with our small staff that separation of duties is difficult. Judy commented that she only signs as the second signer when necessary.

Public Hearing regarding 306 West Monroe commenced. Prior public comment was good and Susan Mantell answered questions. The Plan Commission recommends rezoning and recommends approval to the Board. As a footnote, Chris Payne stated this Public Hearing was posted correctly. Trustee Pat Pioletti made a motion, seconded by Trustee Steve Sappenfield, to approve Ordinance No. 2018-620 "An Ordinance Rezoning 306 W. Monroe Street from R-1 Residential to C-Commercial". Roll call vote; "ayes" Trustees Mumma, Messman, Sappenfield, Pioletti and Garrett. Motion passed unanimously.

VILLAGE ENGINEER- There are no draws or pay requests. No final liens or certified payroll has been received for Maulding, so no check has been issued yet. Regarding MFT, a special meeting was held July 31, 2018, and was submitted. Dave Atchley expects approval any day. It will be at least 3 weeks before the job will start. Easements received but not on left side of tract; he will call, should not be a problem as resident was in agreement for project.

Information regarding a 100 acre tract of land (Virginia Lauchner) was discussed. The property is located within 1.5 miles of the Village and due to estate planning and cutting up property we need to respond if we want to review or waive. Trustee Pioletti asked why this isn't going through the Zoning/Plan

Commission first? Response was this was brought up to Board as notification that the Village received the letter Dave Atchley referred to. Chris Payne stated she will get with Karl to set up a time to meet and let Janet know so meeting can be posted.

Dave Atchley presented information regarding a funding opportunity for sidewalks. The Board wants to conduct a study to determine where sidewalks are needed. Dave A. estimated cost of \$50 per linear foot. Applications are due in November and if selected six months for approval and 18 months to complete. President Franks believes we should pursue this.

Drainage was discussed. DJ Stewart located 10" tile at Jefferson and Cleveland and Cleveland to Van Buren. Where from Van Buren, haven't looked at catch basin. St. Thomas Building Committee member proposed a catch basin in middle of playground to an 8" tile, they pay to have it done and we pay for material. May need engineering cost estimate. Trustee Mumma asked if that restricts it. Underground storage for water was mentioned. John commented there is enough water issue there already and his daughter's crawl space floods; may need to get (water) out to field. President Franks and Trustee Mumma will look at basins.

Village Attorney-No issue or discussion.

Village Maintenance- Dave Traxler's surgery was cancelled and they are trying to reschedule. He had put in a request for new radios because some are on different channels and want them all on the same. Trustee Pioletti made a motion, seconded by Trustee Messman, to approve the purchase of new radios, programming and installation for an estimate of \$1,806.00. Roll call vote; "ayes" Trustees Mumma, Messman, Sappenfield, Pioletti and Garrett. Motion passed unanimously.

Village Treasurer- Rod was not present; reports printed and presented to the Board by Judy.

Old Business- The new Zoning and Subdivision Ordinances are completed and copies will be ready for the Board to pick up at the Village office. Janet will email Trustees when document is ready for pick-up. There may be a need for a public hearing.

The employee handbook was tabled.

New Business-The Board reviewed Janet's REFMC report. An estimate for cleaning ceramic tiles in bathrooms and striping, cleaning and waxing hallways, kitchen area & refrigerator area was presented. Trustee Mumma made a motion, seconded by Trustee Sappenfield, to approve the bid from KleenRite in the amount of \$2,144.50. Roll call vote; "ayes" Trustees Mumma, Messman, Sappenfield, Pioletti and Garrett. Motion passed unanimously. Village personnel will move the refrigerator to the gym and Hugs and Bugs will oversee the project and hope to complete September 10th/11th.

President Franks was contacted by Sheriff's office regarding extending our existing contract to January. They want all contracts to come due on the same date, so new contract will be negotiated then. Trustee Pioletti made a motion, seconded by Trustee Garrett, to approve the extension of existing contract to January. Roll call vote; "ayes" Trustees Mumma, Messman, Sappenfield, Pioletti and Garrett. Motion passed unanimously.

Miscellaneous Discussion-

Trustee Pioletti- Question was noted for attorney Marc Miller regarding the 3rd Whereas and Chris Payne will discuss with Marc.

Clerk Kirby-Nothing

Trustee Sappenfield-Nothing

Trustee Messman-Nothing

Trustee Mumma-Pet peeve of residents dumping grass clippings close to culvert or catch basins which hinders drainage working properly. Maybe note this in newsletter or paper. President Franks asked for resident name so he can send letter and will also ask Janet to put in newsletter.

President Franks-Nothing

Motion to Adjourn- Trustee Pat Pioletti made a motion, seconded by Trustee Steve Sappenfield to adjourn the meeting. Voice vote, all "aye's" meeting adjourned at 8:00 p.m.

VILLAGE CLERK

VILLAGE PRESIDENT