

Regular Meeting of the Board of Trustees  
Village Of Philo, Illinois  
July 11, 2018

The meeting was called to order by President Larry Franks at 7:00 p.m. at the R.E. Franks Center in the Eileen Painter room.

GUESTS: Janet Decker, Rod Schweighart, Dave Traxler, Chris Payne, Dave Atchley, Marc Miller, Jim and Kathy Forrest, Karl Helmink and Mindy Basi.

ROLL CALL: Present-Trustees Pioletti, Garrett and Brady. Absent-Trustees Mumma, Messman, and Sappenfield. Trustee Sappenfield arrived at 7:18 p.m.

MINUTES: Trustee Pat Pioletti made a motion, seconded by Trustee Rachael Garrett, to approve the Regular Meeting minutes of June 13, 2018, noting a correction of the Philo Kids Festival date to August 18<sup>th</sup>. Voice vote, all "ayes" motion carried unanimously.

Trustee Pat Pioletti made a motion, seconded by Trustee Paul Brady, to approve the Special Meeting minutes of June 18, 2018. Voice vote, all "ayes" motion carried unanimously.

ACCOUNTS PAYABLE WARRANT: Trustee Pat Pioletti made a motion, seconded by Trustee Paul Brady to approve the payment of bills as presented. Roll call vote; "ayes" President Franks, Trustees Pioletti, Garrett and Brady. Motion passed unanimously.

VILLAGE ENGINEER: Dave Atchley presented the pay request to Maulding Excavating including the change order and asked the Board to act on the request. The check will not be cut until Maulding has certified the payroll to Mr. Atchley. Trustee Pat Pioletti made a motion, seconded by Trustee Paul Brady to approve the pay request in the amount of \$38,417.88. Roll call vote; "ayes" President Franks, Trustees Pioletti, Garrett and Brady. Motion passed unanimously.

Bid letting for MFT work will be posted in the paper two (2) consecutive weeks prior to the bid opening on Tuesday, July 31<sup>st</sup> at 2:00.

The easement documents have been prepared and work on the drainage project will start after they are received from homeowner and insurance from Maulding.

Restriping of Washington Street and on the north side of railroad tracks on Harrison Street is scheduled.

VILLAGE ATTORNEY: The 2018-19 Appropriations Ordinance was presented. Trustee Rachael Garrett made a motion, seconded by Trustee Steve Sappenfield, to approve Ordinance No. 2018-619, the Annual Appropriation Ordinance 2018-2019. Roll call vote; "aye's" Trustees Sappenfield, Pioletti, Garrett and Brady. Motion passed unanimously.

VILLAGE MAINTENANCE: Dave Traxler reported there were no building permits issued. Dave T. stated it would cost \$250.00 per load and probably take 10 to 12 loads to get rid of everything at the burn pile. Trustee Rachael Garrett made a motion, seconded by Trustee Paul Brady to approve the expense.

Roll call vote; “ayes” Trustees Sappenfield, Pioletti, Garrett and Brady. Motion passed unanimously.

Locates were marked at the park and they may be starting the cover for the stage this weekend.

VILLAGE TREASURER: Rod commented that income is up about \$100,000 and with the drainage basin project probably up about \$43,000.00. He plans to have figures comparing the fiscal year just ended to the prior year at the next board meeting.

OLD BUSINESS: Trustee Pioletti brought up some good points regarding the Village of Philo Handbook and the Board agreed it should be sent to Marc Miller for review and hopefully tackled at next Board Meeting. Karl Helmink updated the Board regarding the Planning Commission’s review of the zoning and subdivision ordinance. They have finished the edits and are targeting bringing to the Board at August or September meeting.

NEW BUSINESS: Janet Decker presented her REFMC report and said there have been steady rentals this summer and going into fall and doesn’t have any issues to report. She is starting on the fall newsletter and asked what the Trick or Treat hours would be. They will be October 31<sup>st</sup> from 6-8 p.m. The garage sale date will be September 28<sup>th</sup> and 29<sup>th</sup>, and Clean-Up Day will be October 6<sup>th</sup>. Marvin Lee will start his shows at the Hale Park pavilion beginning July 31<sup>st</sup> for 8 weeks.

Maintenance was done at the Willow Run Park including new mulch and they will keep eye on mowing, spraying and tree trimming there. A couple of trees are marked to be removed. Clerk Kirby noted some low branches that should be trimmed on Garfield. Trustee Sappenfield asked if the Village had a pole saw and Dave T. said they do.

The Sourceline Media annual lease is up for renewal. The renters don’t have any issues. Trustee Steve Sappenfield made a motion, seconded by Trustee Rachael Garrett, to approve the rental lease with Sourceline Media. Roll call vote; “ayes” Trustees Sappenfield, Pioletti, Garrett and Brady. Motion passed unanimously.

The Swimming Pool Ordinance was reviewed. The ordinance states pools with water measuring 30” is required to have a fence. President Franks commented that he recalled our former attorney, Paul Hendren, had stated 30” was the standard level when the original ordinance was approved. A resident wants to have the level at 29 ½” to avoid having a fence. If that’s what it is, there would be no requirement of a fence and no liability problem to the Village. Dave Traxler was instructed to check the depth of the pool. If any area of the pool is 30” or more, a fence will be required.

A Planning Commission/Zoning Board Meeting will be completed regarding a request to change a lot classification from residential to commercial, located just west of the Center For Your Health building. In the new ordinance there must be a buffer, such as a fence or trees. The current owner is good to plant evergreens.

EXECUTIVE SESSION: Trustee Pat Pioletti made a motion, seconded by Trustee Sappenfield, to enter into Executive Session for the limited purpose of discussing the employment, performance and

compensation of one or more Village employees pursuant to 5 ILCS 12012 (c) (1). Roll call vote; “ayes” Trustees Sappenfield, Pioletti, Garrett and Brady. Motion passed unanimously.

REGULAR SESSION: The Village President Franks, Clerk Kirby and Trustees Sappenfield, Pioletti, Garrett & Brady, along with Dave Atchley, Marc Miller, Dave Traxler and Janet Decker are present.

Trustee Pioletti made a motion, seconded by Trustee Garrett, to increase salaries 3% retro-active to May 1, 2018. Roll call vote; “ayes” Trustees Sappenfield, Pioletti, Garrett and Brady. Motion passed unanimously.

MISCELLANEOUS DISCUSSION:

Trustee Brady-Was concerned about the size of golf carts and wanted to know where to draw the line. President Franks stated that would be hard to police. If it’s a golf cart, it has different size motor than an ATV. Janet noted that they have pretty good compliance with probably 29 cart registrations paid up. It was also noted the carts have to be permitted to be in the Philo Kids Festival cart parade.

Trustee Garrett-Nothing

Trustee Pioletti-Nothing

Clerk Kirby-Reported the Village audit will begin July 24<sup>th</sup>.

Trustee Sappenfield-Regarding drainage issues at St. Thomas, Bob sent Brian Bradshaw to tell Board what’s going on. At old building started site renovation & will protect with fencing. Architect first of October and site week or two from now, preliminary septic and storm chambers. Dave Atchley has seen this type. Parking on east side of road, gravel and proper parking. President Franks commented this will be a huge project, not meant to hold up project, but feels another set of eyes is good idea. Steve S. added they are in big hurry after gym was approved.

Janet Decker asked for clarification regarding the Public Hearing. It will be conducted within the Regular Meeting August 8<sup>th</sup>.

Dave Traxler will leave his phone at home day of surgery. The Board is concerned people will bother him with Village issues.

Judy told Janet she will now be paid hourly.

MOTION TO ADJOURN: Trustee Steve Sappenfield made a motion, seconded by Trustee Paul Brady, to adjourn the meeting. The meeting adjourned at 8:35 p.m.

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VILLAGE CLERK

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VILLAGE PRESIDENT