

REGULAR MEETING OF THE BOARD OF TRUSTEES  
VILLAGE OF PHILO, ILLINOIS  
January 14, 2015

The meeting was called to order by President Larry Franks at 7:00 p.m. at the R.E. Franks Meeting Center in the Eileen Painter room.

GUESTS: Julie Horan, Stephanie Mumm, David Traxler, Dave Atchley, Paul Hendren, Suzanne Hendren, Mrs. Brady, Susan Helmink, Christine Walsh, and Rod Schweighart.

ROLL CALL: Present-Trustees Steve Messman, Steve Sappenfield, Pat Pioletti, Rachael Garrett and Paul Brady. Absent-Trustee Mumma.

MINUTES: Trustee Pioletti made a motion, seconded by Trustee Paul Brady, to approve the minutes of December 10, 2014, as presented. Voice vote, all "aye's" motion carried unanimously.

ACCOUNTS PAYABLE WARRANT: Trustee Pat Pioletti made a motion, seconded by Trustee Paul Brady to approve the payment of bills as presented. Roll call vote; "aye's" Trustees Messman, Sappenfield, Pioletti, Garrett and Brady. Motion passed unanimously.

CHRIS PAYNE: Chris notified the Board that there are telephone lines in front of their property just lying on the ground. President Franks said he will talk to David Traxler about this. Chris also stated a tree on Jefferson Street at the Adrian's home sounds like it is about to come down. She didn't believe it could be cabled. President Franks asked Trustee Brady to check out this tree in hopes to save it.

VILLAGE ENGINEER: Dave Atchley provided copies of the Washington Street Project to the Trustees. The project will run from Route 130 to Adams Street, approximately a three (3) blocks long. The project includes curbs, additional parking stalls and Harrison Street will also be re-striped. Preliminary costs with contingency are \$398,000.00. Rod Schweighart stated he did not receive a call back from the county, but it is 2% for five (5) years. He said if IRP affects MFT tax then the Board should look at Plan B. He suggested we use the \$98,000.00 CD adding we have 4 more years to pay on the REFMC and one more payment on the backhoe (approximately \$20,000.00). President Franks said he would like to pass this tonight and get started on bids. Trustee Sappenfield asked during the construction phase what the time-line would be. They will work with Dave T. regarding the water services with the timing within one month. The idea is to have a good construction sequence to allow keeping doors of businesses open. Trustee Sappenfield also asked if they could do some type of sealant, like a slurry mix, before the striping on Harrison Street is done. The Board agreed they would like to see an estimate for the sealant. Trustee Steve Sappenfield made a motion, seconded by Trustee Steve Messman, to approve the Washington Street Project. Roll call vote; "aye's" Trustees Messman, Sappenfield, Pioletti, Garrett and Brady. Motion passed unanimously.

The drainage committee meeting was Tuesday. Regarding draining on the east/north east of town, we need more information to give to the Drainage District. They want an actual written proposal with costs

to start negotiations, which will require more maps and putting costs together. The project will be three to five phases, but we need to get Phase One started. Notice will be posted that the Drainage Committee will meet Monday, January 19, 2015, at 7:00 in the mayor's office at the REFMC.

VILLAGE ATTORNEY: Paul H. did not have anything to report or discuss at this meeting. The Board acknowledged when they get to the hard proposal for the Drainage District they will seek the Village Attorney's assistance.

VILLAGE MAINTENANCE: Dave Traxler was not present. President Franks reported there were no building permits and that Dave T. told him the snow removal equipment is good and ready for operation.

VILLAGE TREASURER: Rodney reported that this month's bills are standard. The gaming average is about \$1,400 per month. Trustee Brady asked if that went to the general fund and Rod replied "yes." He thought there was possibly one building permit. Trustee Sappenfield asked if he has recently talked to anyone regarding Illinois Fund. Rates are not good there either.

OLD BUSINESS: Streets and Alley regarding proposal discussed earlier.

NEW BUSINESS: Susan presented the REFMC report. She noted that Dennis Happ is working on the Website. The Website is supposed to send Susan an email when someone makes an event request.

The Meeting Date Ordinance was prepared by the Village Clerk and presented for review and approval. Trustee Steve Messman made a motion, seconded by Trustee Pat Pioletti to approve the 2015-16 Meeting Date Ordinance – No. 592. Roll call vote; "aye's" Trustees Messman, Sappenfield, Pioletti, Garrett and Brady. Motion passed unanimously.

President Franks will talk to Hugs and Bugs.

EXECUTIVE SESSION: Trustee Pat Pioletti made a motion, seconded by Trustee Steve Sappenfield, to enter executive session for the purpose of discussing the applicants for the Deputy Clerk/Building Coordinator position. Roll call vote; "aye's" Trustees Messman, Sappenfield, Pioletti, Garrett and Brady. Motion passed unanimously.

REGULAR SESSION: The regular meeting resumed with Trustees Messman, Sappenfield, Pioletti, Garrett and Brady in attendance, as well as the President and Village Clerk and Attorney.

Trustee Rachael Garrett made a motion, seconded by Trustee Paul Brady, to approve hiring Janet Decker as Deputy Village Clerk/Building Coordinator. The Village Clerk will prepare a letter notifying her of the starting salary of \$785.00 with a start date of February 1, 2015, for the Village President.

MISCELLANEOUS DISCUSSION:

Trustee Messman-Nothing

Trustee Sappenfield – Steve questioned the number of holidays and paid vacations. He suggested an employee handbook be prepared for the Village. President Franks agreed and said he will be checking with all Trustees regarding benefits.

Clerk Kirby – Mentioned the request from the Post Office regarding a parking area for the new postal vehicle.

Trustee Pioletti – Pat was contacted by Jared McMorris regarding electric aggregation. He suggested inviting Jared to our February meeting as action may need to be taken in March as to renewing or not. The savings is so miniscule.

Trustee Garrett – Nothing

Trustee Brady – Indicated the resident tree hugger wanted to share the Gypsy Moth invasion. This insect travels quickly attacking oak trees. Reports note MI, WI and everything east. It is suggested we trap next year.

President Franks - Larry again asked Paul Brady to contact someone to check out the tree discussed earlier to try to save it.

MOTION TO ADJOURN: Trustee Brady made a motion to adjourn, seconded by Trustee Garrett.

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VILLAGE CLERK

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VILLAGE PRESIDENT