

REGULAR MEETING OF THE BOARD OF TRUSTEES  
VILLAGE OF PHILO, ILLINOIS  
March 12, 2014

The meeting was called to order by President Larry Franks at 7:00 p.m. at the R.E. Franks Meeting Center in the Eileen Painter room.

GUESTS: Michelle Martin, Dorella Pruitt, Brenda Thompson, Stephanie Joos, David Traxler, Terry Woodworth, Susan Helmink, Christine Walsh, Rod Schweighart, Elizabeth Giger, Leo Clennon, Dave Atchley and Greg Crowe.

ROLL CALL: Present-Trustees John Mamma, Steven Messman, Steve Sappenfield, Pat Pioletti, Rachael Garrett and Paul Brady.

MINUTES: Trustee Pat Pioletti made a motion, seconded by Trustee Paul Brady, to approve the minutes of 2-12-14. Voice vote, all “aye’s” motion carried unanimously.

ACCOUNTS PAYABLE WARRANT: Trustee Sappenfield made a motion, seconded by Trustee Pioletti, to approve the bills as presented. Roll call vote; “aye’s” Trustees Mumma, Messman, Sappenfield, Pioletti, Garrett and Brady. Motion passed unanimously.

VICIOUS DOGS ISSUE: President Franks stated that he invited Stephanie Joos to the meeting to discuss and make suggestions in regard to vicious dogs and our Animal Control Ordinance. To update the previous discussion about a dog that attacked a resident, Stephanie stated that the dog has been put to sleep. She explained that some communities like Royal, Longview and Mahomet have ordinances that prohibit a dangerous or vicious animal from being within their Village limits. Ms. Joos also stated that our bill from Champaign Animal Control includes detailed information about any incidences. Trustee Pioletti asked if an ordinance can be based on incident or breed. Stephanie said a specific type of dog cannot be banned per Illinois law.

Attorney Hendren noted that the last adopted ordinance was in 2007. It does not include information that the Village can ban dangerous or vicious animals. Stephanie indicated some Villages, such as St. Joseph, opted not to include that information in their ordinance. She added that the County Administration can determine an animal is dangerous and the Circuit Clerk determines if an animal is vicious. The owner can appeal in 30 days. President Franks stated, if the Board is agreeable, that we should change our ordinance to address dangerous and vicious animals and directed the Village Attorney to prepare a new ordinance.

HUGS & BUGS: The stage curtains were inspected and we were told the original fire retardant treatment is no longer good. This was brought to our attention when Hugs & Bugs Daycare asked for approval to have a summer program which would include the gym. Trustee Brady said he would vow for the company. He added that the curtains will shrink, when re-hanging, they normally turn the chains-depends on how they were originally installed. Trustee Brady stated they will stretch back out. With the labor involved he felt it was a fair price. The initial cost for the curtains was \$10,000.00. Trustee Sappenfield remarked it was 24-gauge velour. President Franks commented that he agrees full heartedly that we have to make the curtains fire resistant and doesn’t want to do a less expensive curtain. Attorney Hendren asked if the fire marshall

directed us of violation. Trustee Brady stated the inspector looked at the tag and he should have taken a piece of the hem and light it to test it. This would be a deal breaker for the Hugs & Bugs summer program. President Franks stated it is expensive. Trustee Mumma asked if the company sells curtains as well as clean and treat them. Trustee Brady said they do an immersion and believes they are the only one that does this. President Franks said if we go the route of new curtains, we don't gain because we need to do the treatment every 10 years. Trustee Garrett asked if the Village could take them down to save money. We could, but would need scaffolding to do so. Susan Helmink asked if the curtains are taken down, where could they be stored without wrinkling? Depending on the work load, the turnaround time is three weeks. Dave Traxler stated the Village has two units of scaffolding that is on wheels. Trustees Sappenfield and Pioletti felt they needed hard numbers and a window to do from Susan to accomplish the project. Hugs & Bugs would need the curtains gone or treated.

Trustee Mumma made a motion, seconded by Trustee Pioletti, to purchase smoke detectors at an estimated cost of \$629.00. Roll call vote; "aye's" Trustees Mumma, Messman, Sappenfield, Pioletti, Garrett and Brady. Motion carried unanimously.

Trustee Brady asked if the proposal covers any increase in expense such as air conditioning and water. Susan also mentioned the gym's last seal coat was done in 2009 and the next one would include scraping the floor at an estimated cost of \$14,000.00. She also said St. Thomas may be adding volleyball and girl's basketball games to the schedule. Trustee Pioletti asked if there were 4 weeks that could be blocked out to accomplish the project. Susan voiced concern that the increase may not cover expenses, but the decision was for the board to decide. She wanted them to keep in mind trying to build rental business or pay out in utilities and labor. Trustee Mumma can't see passing up \$2,000.00. For the issue with the floor, we should work around the schedule. The October through March schedule is full. Trustee Pioletti feels we need to know exact numbers for gym. He also commented that he feels the program would be beneficial to the Village, but should cover our costs and not be a problem for Susan's scheduling.

Trustee Pioletti made a motion, seconded by Trustee Brady, to approve the proposal from Hugs & Bugs for a Summer Camp Program. Roll call vote; "aye's" Trustees Mumma, Messman, Sappenfield, Pioletti, Garrett and Brady. Motion carried unanimously.

BRENDA THOMPSON: Brenda introduced herself to the Board stating she lives just east of the Willow Run subdivision. She has a water shortage as there is no aquifer under her land. Looking into the future she wondered about being able to hook into water lines from subdivision. If it was to be an option she needs to know what is required. President Franks stated Aqua said that would be considered "one service" and it would be very expensive, \$50,000 for that distance.

VILLAGE ENGINEER: Greg Crowe presented information regarding a USDA Grant that President Franks, Sharilyn and himself met and discussed. There is no official deadline, but reviews are done in early April. An application would need to be completed by the end of March. Cost would include grant writing, letters, and interviews of businesses. He indicated about a year ago Dave Philippe put together costs. Businesses would need to state the project allowed them 10 new or retained employees. Looking over the information, Trustee Pioletti is

not sure if we can address D1 and D3. Mr. Crowe indicated that they would check later on to confirm. President Franks said he was just trying to get grant money at ground level to get it, but was less than enthusiastic after their meeting. Trustee Garrett commented that she appreciated the work so far, but it doesn't look like it will happen.

David Atchley talked about different asphalt options. He said the product used on Duncan and Curtis is a sludge and didn't suggest using in town. The asphalt overlay (like Tolono has from edge of town to the high school) was also discussed. Issues to be addressed are repair the base first, reshape crown and no roadside ditch. President Franks directed the Street & Alley Committee to meet and report at the next meeting. The committee is Trustee Mumma, Trustee Messman, Trustee Pioletti and President Franks. The required 48 hour prior notice for such meeting will be posted. If we change to asphalt, we're good through November which is a longer application window than oil and chip.

ATTORNEY HENDREN: Mr. Hendren presented a resolution authorizing the Village to solicit bids for the sale of real estate at 103 McKinley Circle. He indicated the Board will need to decide if they want to set a minimum bid and decide when bids are to be opened. An ad needs to run once for 3 weeks in the paper. The Village will utilize additional means of advertising such as our website and a sign on the lot. It was decided to discuss these issues in Executive Session later in the meeting.

DAVID TRAXLER: Dave reported there were no building permits issued. The computer model he selected that was on clearance, is no longer available. He deferred to Susan for their other options. After reviewing the information, Trustee Sappenfield made a motion, seconded by Trustee Pioletti to purchase two (2) computers at a cost of \$700.00 each. Roll call vote; "aye's" Trustees Mumma, Messman, Sappenfield, Pioletti, Garrett and Brady. Motion carried unanimously.

The Post Office lighting project will start Friday.

Dave T. informed the Board that we are losing our salt storage capabilities at the Champaign County Highway Department. They have dropped all in the county, not just us. Dave T. has been looking into different options such as our own storage unit or possibly sharing storage with Tolono Township. He has a form that needs to be completed and returned by March 28 at 5:00 p.m. to purchase salt from the Illinois Department of Central Management. We have a remainder of 4.92 tons of salt with trucks ½ loaded now. President Franks directed Dave T. to check with Brad and go from there, since this is not urgent.

Dave T. doesn't think he can keep a full-time person busy. He has plenty of part-time help lined up when needed. He feels Matthew and Toby can clean stands at ball field. Terry Woodworth, a current part-time employee, would like to work full time. He works nights and then works for the Village 3 or 4 hours a day. If he could work at the Village 8 hours instead of 3-4 he could do more regarding landscaping and trash, work at the new renovations and make the town look good. Trustee Garrett had asked Terry come to the meeting to speak for himself. Terry added that Allan is working lots of hours. He normally works March through November. The Board will discuss their options in Executive Session later in the meeting.

Dave T. hasn't heard back regarding Frontier at the box.

VILLAGE TREASURER: Rod Schweighart reported that everything looks good.

OLD BUSINESS:

Ball park renovations - Steve Sappenfield reported that the bleachers are done, they are working on the light poles and that they should have estimates for the field work next week. They are not sure where they are at on the drainage issues. Steve needs to discuss the bathrooms and storage area with the donor. The remodel takes about half of the existing storage area for the bathrooms. A Grand Opening may be in mid-May. At this time they don't know if they will name it.

Recycling - This issue was tabled.

NEW BUSINESS:

REFMC report - Susan stated this is a typical report. She received a request that the north wall of the gym needs to be painted. They are checking into estimates. Trustee Mumma made a motion, seconded by Trustee Rachael Garrett, to paint the north gym wall and stage area.

EXECUTIVE SESSION: Trustee Paul Brady made a motion, seconded by Trustee Steve Sappenfield, to enter into Executive Session to discuss the sale of Village property and employee compensation and terms of employment. Roll call vote; "aye's" Trustees Mumma, Messman, Sappenfield, Pioletti, Garrett and Brady. Motion carried unanimously at 8:55 p.m.

RETURN TO REGULAR SESSION: All Trustees, President Franks, Attorney Hendren and Clerk Kirby are present at 9:25 p.m. Trustee Mumma made a motion, seconded by Trustee Messman to approve Resolution 2014-1, a Resolution Authorizing the Village of Philo to Solicit Bids for the Sale of Real Estate at 103 McKinley Circle, Philo, Illinois. Section 3 was completed with a minimum bid of \$28,000.00 and Section 4 was completed with the opening bid date of May 14, 2014. Roll call vote; "aye's" Trustees Mumma, Messman, Sappenfield, Pioletti, Garrett and Brady. Motion carried unanimously.

MISCELLANEOUS DISCUSSION:

Trustee Mumma: Nothing; Trustee Messman: Nothing; Trustee Sappenfield: Nothing; Clerk Kirby: Reminded the Trustees that an Appropriations Meeting should be set up after May 1<sup>st</sup>; Trustee Pioletti: Nothing; Trustee Garrett: Nothing and Trustee Brady: Nothing.

MOTION TO ADJOURN: Trustee Sappenfield made a motion to adjourn the meeting.

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VILLAGE CLERK

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VILLAGE PRESIDENT