

REGULAR MEETING OF THE BOARD OF TRUSTEES  
VILLAGE OF PHILO, ILLINOIS  
September 12, 2012

The meeting was called to order by President Craig Eckert at 7:10 p.m. at the R.E. Franks Meeting Center in the Eileen Painter room.

GUESTS: Susan Monte, Christine Payne, Susan Helmink, Christine Walsh, David Traxler, Paul Hendren, Dave Phillippe, Rod Schweighart, and Bill Bolger.

ROLL CALL: Present-Trustees John Mumma, Larry Franks (arrived at 8:15), Steve Sappenfield, Pat Pioletti, Rachael Garrett and Paul Brady.

MINUTES: Trustee Paul Brady made a motion, seconded by Trustee Steve Sappenfield, to approve the minutes of August 8, 2012. Voice vote; all “aye’s,” motion carried unanimously. President Eckert thanked Steve Sappenfield for stepping in as President Pro Tempore.

ACCOUNTS PAYABLE: Trustee Steve Sappenfield made a motion, seconded by Trustee John Mumma to approve the accounts payable as presented, including three additional bills to Feller & Coester, Richard’s Tree Service and Woodworth Trucking that totaled \$4,857.50 Roll call vote; “aye’s”, Trustees Mumma, Franks, Sappenfield, Pioletti, Garrett and Brady. Motion passed unanimously.

SUSAN MONTE: President Eckert introduced Susan Monte of the National Flood Insurance Program and welcomed her to proceed with her presentation. She also presented the Board with a hand-out that explained the Hazard Mitigation Plan – NFIP Participation and the CCRPC Floodplain Review Service offer that included question and answer information. Susan Monte explained while Philo is not in a flood plain area; if the Village chose to participate they may be eligible to receive 90% mitigation for storm shelters and funding prior to disaster. Her materials also included a sample “Resolution to Apply to Participate in the National Flood Insurance Program” and also a sample ordinance “An Ordinance Regulating Development in Floodplain Areas” for the Board to consider. Ms. Monte thanked the Board for its time and indicated her contact information was included in the hand-out material.

CHRIS PAYNE: Chris wanted to invite the Board to the Philo Library’s 50<sup>th</sup> Anniversary and review the events associated with the celebration. An open house is planned for Sunday, September 16, 2012, from 3:00 to 5:00 p.m. Music will be provided by John Elder, cake by Carl Erb, and ice cream by the Sidney Dairy Barn. They hope that many founders, trustees and supporters will be on hand for the event. Chris also left several invitations for anyone interested. President Eckert thanked Chris and stated he will prepare a proclamation prior to the October meeting.

DAVID PHILLIPPE: Dave P. presented the sidewalk bid review which is the final plan portion of MFT for 2012-13. The bids were reviewed September 10, 2012, at 10:00 a.m. Of the 9 specifications that went out, 5 were returned. The low bid was \$24,077 from Cross Construction and the high bid was \$35,685 from Central Illinois Tile; Dave Phillippe’s estimate was \$28,852.

Mr. Phillippe suggested the Board award the work to the low bidder, Cross Construction. Trustee Pioletti asked about the variance in the unit price. Dave P. explained he used last year's and state information and noted that each contractor has their own way to calculate unit prices.

Trustee Sappenfield made a motion, seconded by Trustee Franks to award the bid to Cross Construction in the amount of \$24,077.00 for the 2012 sidewalk work and authorize the contract be signed. Roll call vote; "aye's" Trustees Mumma, Franks, Sappenfield, Pioletti, Garrett and Brady. Motion passed unanimously.

Dave P. also reported that Illiana preformed the MFT work today. When the planned project was completed, the left over oil and chip was used on a one block area on East Washington.

PAUL HENDREN: Paul reviewed the memo/letter from attorney Green with the Board, stating they could choose to do nothing or contact the owners. President Eckert stated he was in "sticker shock" by the estimated costs but said compared to the number of calls of concerned citizens the problem needs to be addressed. Trustee Franks stated this is a health hazard and said we need to care of the house, file the lawsuit and get a court order to fix or tear down. He wants to "keep foot to the pedal." Attorney Hendren commented that Mr. Green is doing what is required of state statutes. It is long and frustrating, but is a required process. Trustee Franks expressed that he is very annoyed. Paul H. said even though the deed was not recorded, they (Copes) have an interest, it's pretty odd with different possibilities and said the buyers have not paid off contract. Mr. Hendren commented that Hughes/Cope are collectively responsible. Trustee Mumma indicated he had a conversation with one of the people involved and Paul directed Trustee Mumma share that information with Mr. Green. President Eckert said it is going to get worse and he's not satisfied with the time. Paul H. informed us of what needs to be done; it's more than a lawn issue. Trustee Mumma believes we should proceed as suggested. Trustee Pioletti commented the worst thing to do would be to wait – we can always halt the legal process if need be. Trustee Mumma made a motion, seconded by Trustee Brady, that attorney Green be directed to proceed. Trustee Franks wanted to know if this works itself out, can owner be responsible for Village expenses? Attorney Hendren said a lien can be placed against the property for fees. Paul H. suggested the Board ask the neighbors to provide any information they may have to Mr. Green. The Board requested Craig draft and mail letters to the neighbors indicating the action taken by the Board. President Eckert will draft a letter and send to Green & Hendren for review.

In order for Aqua to install water lines at Rod Schweighart's Jackson St. property, the Village would need to consider a motion to authorize a permanent easement to construct new water lines to Aqua Illinois. The Board reviewed the memo from Paul H. dated August 16, 2012.

Trustee Pioletti made a motion, seconded by Trustee Brady, to approve as follows:

1. Aqua-Illinois, Inc. the water company serving the Village, is granted a permanent easement to construct and maintain a portable water line running southerly from its existing water main in the Grant Street Right-of-Way in the east portion of the Jackson Street Right-of-Way, immediately west of Lots 1 and 2 of Schweighart Replat of Lots 1, 2, 3 and 12 in Block 11 in Hale's First Addition to the Village of Philo, Champaign County, Illinois.

2. The installation of said water line shall be conducted and completed in accordance with all Village ordinances and all local, state and federal requirements, and its installation and construction shall be overseen by representatives of Aqua-Illinois, Inc. and shall not interfere with the underground electricity lines in the area.
3. Aqua-Illinois, Inc., shall restore the Village Right-of-Way to its former condition after completion of construction.

Roll call vote; “aye’s” Trustee Mumma, Franks, Sappenfield, Pioletti, Garrett and Brady.  
Motion carried unanimously.

Mr. Hendren stated in mid-August he forwarded a summary of the rate intervention to the Board and he commented that participating in it was a good buy for the Village.

DAVE TRAXLER: Brush and limb pickup is going well. Dave T. wanted to thank Herberts, Richards Tree Service and cadets from Lincoln Challenge for their help in cleaning up after the storm. President Eckert said he received a letter from a resident thanking the Village regarding the storm clean-up. Trustee Mumma commented that Dave T. did a good job with storm clean-up.

The rock work is complete.

No building permits for August.

Drainage work at the Village shed was discussed. Trustee Franks made a motion, seconded by Trustee Mumma, to authorize the work by D.J. Stewart in the amount of \$1,450.00 with the Village to furnish the estimated \$266.00 of materials. Roll call vote; “aye’s” Trustee Mumma, Franks, Sappenfield, Pioletti, Garrett and Brady. Motion carried unanimously.

President Eckert said the Village is 1 to 2 years out of rotation (5 years) for the still good working pick-up truck. Should Dave Traxler start looking? Trustee Franks stated we need to be sure to put this out for bids! The last truck came from Four Seasons. One prior truck was purchased through the state in Wood River, IL. For the state trucks you basically take whatever you get. The Board agreed that Dave T. could put together a list of specs for the truck.

Trustee Pioletti asked Dave T. to take a look at a broken branch of a tree at Chris Payne’s property on the west side of their house. If it were to fall, it could take out the electrical lines. Trustee Franks requested Dave T. to notify residents when trees are planted and ask them to water and if residents don’t, the Village should take care of them. We lost three new trees due to the drought.

Trustee Pioletti requested residents be made aware of the sidewalk work to be completed in their area.

ROD SCHWEIGHART: Rod informed the Board that he spoke with the auditor, Stan Feller, in regard to the audit. The financial statements are now flowing correctly after a few minor corrections from when the Peachtree accounting system was installed.

Trustee Mumma requested we check into process to possibly lower our loan rate. Treasurer Schweighart will check rates and bids prior to the October meeting.

OLD BUSINESS:

Trustee Pioletti reported that Dave T. looked at the Village rental building and decided not to do it. For the Post Office building they suggested we pay lighting costs out of pocket and reimburse from a grant if approved.

NEW BUSINESS: Susan Helmink presented the REFMC report and noted she is fine with an increase. She also noted money collected and upcoming scheduled winter events. The vending machine still varies at \$100.00, and hopes for it to go up. Susan clarified that there are two machines, one inside and one outside. The Board did not have questions for Susan.

The Board agreed no action was necessary in regard to a resident's complaint of fireworks on the 4<sup>th</sup> of July that was driving her dog "crazy."

It was confirmed that Rick Gallivan has resigned as the chair and member of the Zoning Board of Appeals (ZBA). President Eckert plans to decide on an appointment of someone to fill the position by the October meeting. He welcomes suggestions and stated anyone can call or email him.

Trustee Pioletti stated he met with all renters (Hugs & Bugs and Sourceline Media) and reported they do not have any issues and both indicated they would like to renew their leases. A discussion followed with respect to a rate increase for each renter. Trustee Pioletti made a motion, seconded by Trustee Franks to increase the rental amount for Hugs and Bugs by \$25.00 per month making the rental monthly rate \$1,700.00. Roll call vote; "aye's" Trustees Mumma, Franks, Sappenfield, Pioletti, Garrett and Brady.

Trustee Mumma made a motion, seconded by Trustee Franks to renew the lease to Sourceline Media with no increase in the monthly rental rate. Roll call vote; "aye's" Trustees Mumma, Franks, Sappenfield, Pioletti, Garrett and Brady.

Trustee Brady asked that the Board give direction in regard to the EAB issue. He would like to have their authority to hang traps and plan a community meeting to discuss what can be done about their trees. Trustee Mumma made a motion seconded by Trustee Pioletti, to approve this course of action in regard to the EAB problem. Voice vote, all "aye's" motion carried unanimously.

Susan offered information in regard to Frontier's recent proposal and an offer from Comcast. President Eckert will contact Art Sambursky to see if a better rate (for government entity) is available prior to the October meeting.

MISCELLANEOUS DISCUSSION:

Paul Brady: Suggested adding a notice in the *Village Newsletter* to ask residents to trim shrubs along alleys to ensure visibility is not hampered.

Rachael Garrett: Nothing

Pat Pioletti: Nothing

Clerk Kirby: Nothing

Steve Sappenfield: Asked Dave T. to check the trap. Bait is gone and the trap needs to be reset.

Larry Franks: Thanked the Board for the fruit basket and said Janna really appreciated it.

John Mumma: Nothing

MOTION FOR EXECUTIVE SESSION: Trustee Mumma made a motion, seconded by Trustee Sappenfield, to enter into executive session for the purpose of discussing employee salaries and compensation. Roll call vote; “aye’s” Trustees Mumma, Franks, Sappenfield, Pioletti, Garrett and Brady.

RETURN TO REGULAR SESSION: Trustee Mumma, made a motion, seconded by Trustee Rachael Garrett, to approve the increases for employee salaries and compensation as discussed in executive session. (See list below for detail.) Roll call vote; “aye’s” Trustees Mumma, Franks, Sappenfield, Pioletti, Garrett and Brady.

|                                   |  |   |
|-----------------------------------|--|---|
| DAVE TRAXLER                      | \$3,500.00 PER MONTH                         | \$20.20 PER HOUR<br>\$30.30 PER HOUR-<br>OT |
| DAVE TRAXLER – BUILDING INSPECTOR | \$115.00 PER MONTH                           |   |
| DAVE TRAXLER-COMPENSATION         | \$1,100.00 PAID IN NOVEMBER                  |   |
| ALLAN MILLER                      |  | \$13.00 PER HOUR<br>\$19.50 PER HOUR-<br>OT |
| ALLAN MILLER – COMPENSATION       | \$300.00 PAID IN NOVEMBER                    |   |
| JUDY KIRBY                        | \$1,000.00 PER MONTH                         |   |
| JUDY KIRBY – COMPENSATION         | \$1,100.00 PAID IN NOVEMBER                  |   |
| SUSAN HELMINK                     | \$1,100.00 PER MONTH                         | \$18.33 PER HOUR                            |
| RODNEY SCHWEIGHART                | \$3,200.00 PER YEAR – PAID EVERY FOUR MONTHS |   |
| PART-TIME HELP                    |  | \$10.80 PER HOUR                            |

MOTION TO ADJOURN: Trustee Paul Brady made a motion to adjourn. Voice vote all “aye’s.”

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VILLAGE CLERK

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VILLAGE PRESIDENT