

REGULAR MEETING OF THE BOARD OF TRUSTEES
VILLAGE OF PHILO, ILLINOIS
July 13, 2011

The meeting was called to order by President Craig Eckert at 7:05 p.m. at the R.E. Franks Meeting Center in the Eileen Painter room.

ROLL CALL: Present-Trustees Franks, Sappenfield, Pioletti, Garrett, and Brady. Absent-Trustee Mumma.

President Eckert apologized for not being able to attend the last two Board of Trustees Meetings.

GUESTS: Ted Rund, Chris Payne, Gwen Roche, David Phillippe, Brett Stillwell, Leo Clennon, Paul Hendren, Rod Schweighart, Karl Helmink, Herschel Hammerschmidt, Christina Walsh and Dave Traxler.

MINUTES: Trustee Pat Pioletti made a motion, seconded by Trustee Franks, to approve the Minutes of May 11, 2011. Roll call vote; all "aye's," motion carried unanimously.

Trustee Pioletti made a motion, seconded by Trustee Sappenfield, to approve the minutes of June 8, 2011. Roll call vote; all "aye's," motion carried unanimously.

ACCOUNTS PAYABLE: Trustee Pioletti made a motion, seconded by Trustee Larry Franks, to approve the accounts payable as presented. Roll call vote; "aye's", Trustees Franks, Sappenfield, Pioletti, Garrett and Brady. Motion carried unanimously.

LAKER: Not present.

ST. THOMAS: Gwen Roche, principal of St. Thomas School, spoke to the Board about her concerns about speeding traffic and the new cell phone laws and requested assistance in controlling the problems. President Eckert stated Dave Phillippe looked into materials and put together a sketch of school zones, all per the Manual on Uniform Traffic Control Devices (MUTCD) by Illinois Transportation. Trustee Brady asked "Exactly what are the speeding issues?" Gwen said it is parents and teens before and after school, also when kids are being dropped off. Trustee Sappenfield asked if she had addressed these problems with parents. Ms. Roche has, but has not asked the sheriff to patrol. It is hard to believe that you can get up that much speed (after the four way stop). Trustee Pioletti commented that there are two issues: the adequacy of signs and second is enforcement. One of two seems needed and he is neutral on Jefferson Street signs to be compliant with MUTCD requirements and we should bring signage up to date. Trustee Sappenfield asked if we had an estimate of the cost of the signs. President Eckert agreed the signs should be up to code and added that people are rolling the stop sign. Craig asked Gwen to touch base with the sheriff and added it is better to be compliant than someone getting hurt. Trustee Franks said the Village should get the signage up to code, contact the sheriff and does not want speed bumps installed. Trustee Brady added he didn't think we have a choice about updating the signs to be compliant with existing codes.

Trustee Franks made a motion, seconded by Trustee Pioletti, to purchase the required signage as depicted in the information provided by Dave Phillippe. Roll call vote; "aye's", Trustees Franks, Sappenfield, Pioletti, Garrett and Brady. Motion carried unanimously.

Trustee Franks asked if the parking situation in regard to the fire hydrant not being accessible was resolved. President Eckert stated that Father Bo had a notice in the church bulletin about this. The Trustees suggested the parking block be moved. Gwen will pass on the word.

BRETT STILLWELL: Brett stated the brick work is close to completion and discussed the work that needs to be done on the east side. He has received a quote for \$500 to repair the brick and replace the flashing. Brett said when they cut out some joints they found soft areas and they should be fixed now and ground rules should be set. He had a pay request for \$6,200. He agrees that, roughly 20-30% more work needs to be done on joints and the additional amount to be \$3,100. Mr. Stillwell recommends a total payout of \$18,440.00 which is the base and alternate amount and approves \$3,100 when wash down and additional work is completed. Trustee Pioletti commented that he looked at it (east entrance) and historically good, not salvageable and has been neglected over the years. The new one will be brick and more maintenance free. Brett Stillwell stated he was very pleased with their effort.

Trustee Sappenfield made a motion, seconded by Trustee Pioletti, to pay R.L. Contractors. Roll call vote; "aye's," Trustees Franks, Sappenfield, Pioletti, Garrett and Brady. Motion passed unanimously.

DAVE PHILLIPPE: Dave and the Board discussed the Bid Opening for the Madison Street sidewalk project and reviewed the information provided. Dave P. recommended Central Illinois Tile, adding they have done water main work for the Village in the late 90's early 2000's. Trustee Franks wants to be sure when the sidewalk work is completed that Dave Phillippe is to be present and must sign-off on the project. Mr. Phillippe wanted the Board to be aware that the sidewalk that abuts this area will create a 3" step between the resident's sidewalk and the Village sidewalk. Trustee Pioletti doesn't like the possibility of a trip hazard. Is it an option to tear out existing sidewalk? Trustee Sappenfield asked if we could talk to resident and slope from cut. Trustee Franks said ours should come up to the resident's sidewalk. There was also concern about standing water. Trustee Pioletti said we need a better solution. Trustee Franks stated the Streets & Alley Committee should take a look at it with the homeowner. The bid is good for 30 days and Dave P. will talk to the contractor and explain the Village's situation and the possibility to extend that time.

ROD SCHWEIGHART REPLAT: Dave P. reported that he and Karl Helmink met prior to the meeting and reviewed the qualifiers to add for the replat and they all agreed to the request. President Eckert asked if the Board needed to wait and act in August. It was noted that in the past, the Board has approved on a stipulation that requirement(s) are met. There are four (4) items that need to be completed: (1) Clarify Lot 1; (2) Utilities for Lot 2 to be in accordance with utility requirements; (3) Sewage to be per code; and (4) Wording regarding vacancy of alley. The Zoning Committee voted to approve Mr. Schweighart's request at their meeting. Attorney

Hendren stated it is pretty routine for the Village Board to act, if the plat is acceptable with execution of changes, thus the Board could pass and authorize the Village of Philo Plan Committee Chair, Village President and Village Clerk to sign.

Trustee Larry Franks made a motion, seconded by Trustee Paul Brady, to approve the Rodney Schweighart replat as presented, contingent on the requirements noted by the Plan Commission Chair and Village Engineer are completed. Roll call vote; "aye's," Trustees Franks, Sappenfield, Pioletti, Garrett and Brady. Motion passed unanimously.

PAUL HENDREN: Mr. Hendren updated the Board on the Bob Rice gift to the Village, reminding us that he also serves as the attorney for Bob's estate. Sometime in the next four months, he anticipates the estate will deed the Post Office building to the Village. Paul suggested to the executors that they give the Village 60 days notice for insurance and dealing with Postmaster or other postal person in regard to the lease. Mr. Hendren said no action by the Village is necessary at this time.

Paul reported that a franchise agreement with Comcast and Champaign is complete and smaller communities will most likely be able to complete their agreements within the next few months. Paul suggested one or more folks should meet with the Comcast representative; some have asked a Trustee or Mayor. He suggested we limit number of representatives to avoid any Open Meetings Act requirements. President Eckert volunteered to meet with Comcast. Attorney Hendren will keep the Board informed.

In regard to raising or having chickens, Mr. Hendren stated that would violate our zoning ordinance. President Eckert will send a letter to the resident.

The Village received the signed lease from Sourceline Media to rent the former Village Hall. A rent deposit along with the first month's rent has been received and proof of insurance will follow. Paul Hendren indicated Craig and Judy should sign to complete the lease.

JEAN FORSYTH PRE-SCHOOL: After reviewing Paul's prior memo and discussion by the Board, it was decided to take no action until the Zoning Board of Appeals and the Plan Committee have met and have provided their recommendations to the Village Board.

DAVE TRAXLER: The Post Office repairs were done and a report about the fire indicated it blew up an electrical box. Don Rice will take care of the expenses for the repairs. At the Village rental building a new roof cap will be completed, not just one section, but the entire front for approximately \$500.00. Roll call vote; "aye's," Trustees Franks, Sappenfield, Pioletti, Garrett and Brady. Motion passed unanimously.

President Eckert commented on the fact there seems to be several pools around town that do not have fences around them, a requirement of the Pool Ordinance. He asked Dave Traxler to make of list of where the pools are located without fences.

Dave T. said the lights were replaced at the big ball diamond at a cost of \$467.62, noting six were burnt out. They were able to use the lift that was at the REFMC for the gym brick repair. President Eckert asked the Board if they wanted to donate the cost or bill the park association. Trustee Franks suggested it be considered a donation and the other Board members agreed.

The manhole located on the south side of Johnny Meharry's house has not been cleaned out yet. This has been tabled until the August meeting.

Dave T. said the Trustees had asked him to give them information about the pickup truck and tractor. The pickup truck has over 45,000 miles on it and is a 2005, still in good shape, but is worked hard in the winter. The tractor is a 2002 and has 1,853 hours on it. Trustee Brady asked if we lease it. "No, we own it" was the response. The Board then asked Dave T. to obtain trade in amounts and estimate of trade and amount to replace.

President Eckert stated Dan Ault indicated there is still a drainage issue in Shipley Estates. Dan told Craig it is worse than a year ago. It is believed that a tile was busted when the fence was installed. D.J. Stewart will take a look at the problem on Friday, dig up and see if the tile is broken. Trustee Brady commented that if the owner did it, they should pay. Trustee asked if they had a multi-flow or a septic system. It is a septic system. Attorney Hendren said if they say it is not their expense, we can turn into public health to resolve.

Chris Payne thanked the Village for putting p the "hill" signs on Roosevelt and asked if they could have the old signs, which the Village said was okay.

APPROPRIATIONS ORDINANCE: Paul Hendren presented the 2011-2012 Appropriations Ordinance based on the budget information provided to him by Clerk Kirby. Trustee Steve Sappenfield made a motion, seconded by Trustee Larry Franks, to pass Appropriation Ordinance 2011-569, ANNUAL APPROPRIATION ORDINANCE 2011-2012. Roll call vote; "aye's," Trustees Franks, Sappenfield, Pioletti, Garrett and Brady. Motion passed unanimously.

BOB RICE MEMORIAL: The Board considered various ways to honor long time Village Treasurer, Robert Rice. They decided to add an honorary street sign "Bob Rice Way" for Washington Street (main street). Trustee Pioletti suggested a plaque depicting Bob's picture and name to be mounted on the Post Office.

GOLF CARTS: Trustee Brady was looking for guidance for golf cart renewals. President Eckert mentioned that former Trustee Tarter and Ault helped gather information and set guidelines for the Golf Cart Ordinance. He recalls that Trustee Mumma said that is why some people live in a small town and Craig said police officers have the discretion to pull the offender over, give out a warning and they can even ticket the parents. Trustee Brady said they now have 4 registered golf carts. Attorney Hendren said there is no need to modify the current ordinance and added that proof of insurance was very important. It was suggested that Deputy Clerk Helmink could reissue an existing sticker.

NEW BUSINESS: There were not any questions in regard to the REFMC report that was prepared by Susan Helmink.

President Eckert noted that Cindy Shepherd's volunteers along with volunteers from St. Thomas want to help the homeowner on South Jackson Street that residents have been complaining about. Trustee Pioletti said some complaints were specific to vehicles. The homeowner is looking for the title and has ordered one for the other. This is an elderly woman and there are dignity issues to consider. She has also ordered a door for her home.

MISCELLANEOUS DISCUSSION:

Trustee Franks: Would like a letter sent to resident on Cleveland as the garage and driveway are full of debris. He thinks a letter also needs to be sent to the owner of the motor home on Adams and then to Paul Hendren.

Trustee Sappenfield: Would like to have the Village Clerk's computer on the agenda for August. He thought Susan would have time to get some quotes.

President Eckert: Staples did not have the report ready and noted the report will be in black & white. Craig plans to pay for it and will ask for reimbursement from the Village, less the sales tax. He will present the information to the public at the August meeting.

Clerk Kirby: Nothing

Trustee Pioletti: Nothing

Trustee Garrett: Nothing

Trustee Brady: Wants the Board to consider having an arborist look at the Village trees. Trustee Sappenfield felt that would be too expensive and would have to draw the line somewhere. President Eckert suggests he obtain a "guesstimate" of what an arborist would cost.

ROD SCHWEIGHART: Rodney provided his Treasurer's report and notified the Board that a CD will mature in July. He will roll the CD since the Village has sufficient funds in the Clearing Account. Rod also mentioned he is going to meet with Stan Feller in regard to the Annual Treasurer's Report.

EXECUTIVE SESSION: President Eckert asked for a motion to enter into Executive Session. Trustee Franks made a motion to enter into Executive Session, seconded by Trustee Sappenfield, for the purpose of reviewing the compensation of Village employees. Roll call vote; "aye's," Trustees Franks, Sappenfield, Pioletti, Garrett and Brady. Motion passed unanimously.

RETURN TO REGULAR SESSION: President Eckert, Trustees Franks, Sappenfield, Pioletti, Garrett and Brady along with Clerk Kirby and Attorney Hendren are present for the return to regular session.

COMPENSATION OF VILLAGE EMPLOYEES: Trustee Pioletti made a motion seconded by Trustee Sappenfield to increase salaries by 2%, as proposed by the Clerk that will be paid retroactive to May 1, 2011.

MOTION TO ADJOURN: Trustee Franks made a motion, seconded by Trustee Pioletti, to adjourn the meeting. Voice vote, all “aye’s” motion carried unanimously. The meeting adjourned at 9:00 p.m.

VILLAGE CLERK

VILLAGE PRESIDENT